

**MINUTES OF MEETING**

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS MEETING**

**Wednesday, May 11, 2022, at 12:15 p.m.**

**5800 Lakewood Ranch Blvd,  
Sarasota, FL 34240**

Board Members present at roll call:

|                  |                     |
|------------------|---------------------|
| Pete Williams    | Chairperson         |
| John Leinaweaver | Vice Chairperson    |
| John Blakley     | Assistant Secretary |
| Janice Snow      | Assistant Secretary |

Also present at roll call via speakerphone or in-person:

|                  |  |             |
|------------------|--|-------------|
| Vivian Carvalho  | District Manager-PFM Group Consulting LLC                    |             |
| Amanda Lane      | Assistant Chief District Accountant-PFM Group Consulting LLC |             |
| Ed Vogler        | District Counsel- Vogler Ashton                              | (via phone) |
| Shawn Leins      | District Engineer- AM Engineering                            | (via phone) |
| Bobbi Claybrooke | District Engineer- AM Engineering                            | (via phone) |
| Tom Panaseney    | Neal Communities   | (via phone) |
| Jim Schier       | Neal Communities   |             |
| John McKay       | J.H. McKay, LLC  |             |
| Pam Curran       | Neal Communities   |             |
| Chuck Adams      | Wrathell, Hunt and Associates, LLC                           |             |

**FIRST ORDER OF BUSINESS**

**Administrative Matters**

**Call to Order and Roll Call**

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 1:20 p.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

**Public Comment Period**

There were no members of the public present.

**SECOND ORDER OF BUSINESS**

**Business Matters**

**Consideration of the Minutes of the April 13, 2022, Board of Supervisors' Meeting**

The Board reviewed the Minutes from the March 9, 2022, Board of Supervisors' Meeting.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the Minutes of the April 13th, 2022, Board of Supervisors' Meeting.

**Consideration of Resolution 2022-08, Approving a Preliminary Budget for Fiscal Year 2023 and Setting a Public Hearing Date [Suggested Hearing Date of August 10, 2022]**

Ms. Carvalho explained that there were significant changes to the proposed budget. In speaking with the developer, there were various areas that were coming online.

ON MOTION by Mr. Williams, seconded by Ms. Snow with all in favor, the Board approved the Preliminary Budget for Fiscal Year 2023 and Setting a Public Hearing Date for August 10, 2022 at 12:00PM.

**Consideration of Resolution 2022-09, Designating Date, Time, and Location for Landowners Meeting**

Ms. Carvalho suggested the date to conduct the Landowners Meeting for November 8, 2022, at 12:00 p.m.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved Designating Date, Time, and Location for Landowners Meeting for November 8, 2022 at 12:00PM at this location.

**Letter from Supervisor of Elections, Sarasota County**

Ms. Carvalho suggested a motion to accept the Letter from Supervisor Elections.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Letter from Supervisor of Elections, Sarasota County.

**Consideration of Landscape  
Contractors RFQ**

Ms. Claybrooke stated that they have submitted an advertisement and initially received no responses and later submitted the advertisement again on May 9. They will come back in June with recommendations based on the resubmittal.

**Review and Consideration of the  
Stormwater Needs Analysis  
Report**

Ms. Carvalho suggested a motion to approve the Analysis Report proposal.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved the Stormwater Needs Analysis Report proposal.

**Ratification of Funding Request  
No. 73**

Ms. Carvalho suggested a motion to approve the Funding Request No.73.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the Funding Request No. 73.

**Review of District Financial  
Statements**

Ms. Carvalho suggested a motion to approve the District Financial Statements through March 31, 2022.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board accepted the District Financial Statements.

**THIRD ORDER OF BUSINESS**

**Other Business**

**Staff Reports**

**District Counsel** – No Report

**District Engineer** – No Report

**District Manager** – Ms. Carvalho stated that the tax collector agreement did not get included on the agenda but it is a standard agreement with Sarasota County Tax Collector to utilize the tax authority for the CDD assessments. Ms. Carvalho suggested a motion to approve.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approve the filing of the Sarasota County Tax Collector Agreement.

Ms. Carvalho stated for the record the next scheduled meeting is June 8, 2022, at 12:00 p.m. Ms. Claybrooke stated she will need the reports for Stormwater and Wastewater Needs by or before the next scheduled meeting if they have to be approved and submitted by June 30, 2022.

**Audience Comments and  
Supervisor Requests**

There were no audience comments or supervisor requests.

**FOURTH ORDER OF BUSINESS**

**Continuance**

There were no other questions or comments.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the May 11, 2022, Board of Supervisors' Meeting for the Laurel Road Community Development District at 1:27 p.m. was continued to May 24, 2022, at 12:00 p.m. at this location.

  
Secretary / ~~Assistant Secretary~~

  
Chairperson / ~~Vice Chairperson~~