**MINUTES OF MEETING**

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT**
**BOARD OF SUPERVISORS' MEETING**
**Wednesday, August 12, at 12:30 p.m.**
**5800 Lakewood Ranch Blvd, Sarasota, FL 34240**

Board Members present:

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| Pete Williams | Chairperson | |
| Janice Snow | Vice Chairperson | |
| John Blakley | Assistant Secretary | |
| Dale Weidemiller | Assistant Secretary | (via phone) |
| John Leinaweaver | Assistant Secretary | |

Also present:

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| Vivian Carvalho | PFM Management Services LLC – District Manager | |
| Kwame Jackson | PFM Management Services LLC – Associate DM | |
| Amanda Lane | PFM Management Services LLC – District Accountant | |
| John McKay | J.H. McKay, LLC – Consultant | |
| Andy Richardson | Neal Land & Neighborhoods – Developer | (via phone) |
| Tom Panaseny | Neal Land & Neighborhoods – Developer | (via phone) |
| Bobbi Claybrooke | AM Engineering – District Engineer | (via phone) |
| Sydney Pollock | WTS – Lifestyle Director | (via phone) |
| Jennifer Villareal | Neal Land & Neighborhoods | |
| Pat Neal | Neal Land & Neighborhoods | |

**FIRST ORDER OF BUSINESS** **Administrative Matters**

**Roll Call**

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:35 p.m. Those in attendance are outlined above either in person or via speakerphone.

**Public Comment Period**

Mr. Neal provided an update on the Laurel Road Widening Project. He noted that the project would not cost the District due to funds coming from Bond financing.

Mr. Williams gave an overview of how the public hearing will proceed. He also gave an overview of the processes of the District and electing Board members.

**Consent Agenda Items #1 – 5**

1. **Minutes of the July 8, 2026, Board of Supervisors' Meeting**
2. **Payment Authorization Nos. 148 - 155**
3. **Funding Request Nos. 213 - 214**
4. **Safetouch Estimate 6700 for Equipment Repairs**
5. **District Financial Statements**

The Board reviewed the consent agenda items.

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| ON MOTION by Mr. Blakley, seconded by Mr. Snow, with all in favor, the Board approved the Consent Agenda items 1 - 5. |

**<u>SECOND ORDER OF BUSINESS</u>** **Business Matters**

**Consideration of Auditor Selection Committee Recommendation**

This item was deferred.

**Consideration of Resolution 2026-07, Adopting Goals, Objectives, and Performance Measures and Standards for Fiscal Year 2027**

Ms. Carvalho noted that the objectives and goals are in line with those adopted for FY 2026.

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| ON MOTION, by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved Resolution 2026-07, Adopting Goals, Objectives, and Performance Measures and Standards for Fiscal Year 2027. |

**Public Hearing on the Adoption of the District's Annual Budget**

1. **Public Comments and Testimony**
2. **Board Comments**

**3. Consideration of Resolution 2026-08, Adopting the Fiscal Year 2026-2027 Budget and Appropriating Funds**

Ms. Carvalho requested a motion to open the public hearing.

Ms. Carvalho noted that the resolution includes all the obligations the Board will adopt today.

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| ON MOTION, by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board opened the public hearing. |

A resident questioned the need for a third staff member at the amenity center. He also commented on cable TV expense and the costs of landscaping.

A resident commented on the roads and mud. He noted that he was not clear on the differences between the District and the Homeowners Association. The resident also expressed concerns with the costs of cable TV, landscape maintenance and pool equipment. He noted the chairs at the pool are in poor condition and the garbage is piling up.

Mr. Williams gave an overview of the standard processes and procedures of budgeting and maintaining what the district owns. He reviewed landscape maintenance, pond maintenance and expectation of cable TV and WIFI in the amenity center.

A resident became upset and boisterous.

Mr. Williams initiated a five-minute recess.

The Board of Supervisors reconvened at 1:01 p.m.

Mr. Williams suggested that management post an understanding for the residents of what is maintained by the District and the Homeowners Association.

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| ON MOTION, by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board closed the public hearing. |

Mr. Williams noted that every property pays their share of the assessments.

ON MOTION, by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved Resolution 2026-08, Adopting the Fiscal Year 2026-2027 Budget and Appropriating Funds

**Public Hearing on the Adoption of the District's Annual Budget**

1. **Public Comments and Testimony**
2. **Board Comments**
3. **Consideration of Resolution 2026-09, Adopting an Assessment Roll for Fiscal Year 2026-2027, and Certifying Special Assessments for Collection**

A motion to open the public hearing was requested.

ON MOTION, by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board opened the public hearing.

There were no public comments**.**

ON MOTION, by Mr. Leinaweaver, seconded by Ms. Snow, with all in favor, the Board closed the public hearing.

There were no Board comments.

ON MOTION, by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board approved Resolution 2026-09, Adopting an Assessment Roll for Fiscal Year 2026-2027, and Certifying Special Assessments for Collection.

**Consideration of Resolution 2026-10, Adopting the Annual Meeting Schedule for Fiscal Year 2026-2027**

Ms. Carvalho noted that the November 10th meeting falls on Veterans Day and suggested moving the meeting to November 18, 2026, at 12:30 p.m. at this location.

> ON MOTION, by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved Resolution 2026-10, Adopting the Annual Meeting Schedule for Fiscal Year 2026-2027. The meeting will be held on the second Thursday of every month at 12:30 p.m., with the exception of the November 18, 2026, meeting, meeting at 5800 Lakewood Ranch Blvd., Sarasota, FL 34240.

**Discussion of Off-Duty Officer Assignment for Traffic Calming**

Ms. Carvalho noted that the Board Chair previously approved this for the first week of school.

> ON MOTION, by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board ratified Off-Duty Officer Assignment for Traffic Calming.

**<u>THIRD ORDER OF BUSINESS</u>** **Other Business**

**Staff Reports**

**District Counsel** – Not present.

**District Engineer** – Ms. Claybrooke noted that there was an RFQ advertised for the Laurel Road Widening Project. A decision to readvertise was made due to the lack of responses.

**District Manager** – Ms. Carvalho noted the next Board meeting is scheduled for September 9, 2026, at 12:30 p.m.

**Field Services Operation Manager** – Ms. Carvalho noted that the Field report was in the agenda package.

**Lifestyle Director** – Ms. Carvalho noted that the Lifestyle report was in the agenda package.

**Audience Comments and Supervisor Requests**

Mr. Williams requested that Mr. Jackson and Ms. Snow talk with Mr. Richardson and Mr. Ramer to ensure that the builder is using the proper construction entrance.

Ms. Snow commented on staff positions and the need for weekend coverage.

Mr. Weidemiller, commented on the behavior of the attending members of the public today and suggested the possibility of an off-duty sheriff at the next meeting. The Board agreed that it was not necessary.

**FOURTH ORDER OF BUSINESS** **Adjournment**

There was no further business to discuss.

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| ON MOTION, by Mr. Snow, seconded by Mr. Leinaweaver, with all in favor, the Board of Supervisors' Meeting for the Laurel Road Community Development District adjourned the meeting at 1:33 p.m. |

Secretary / Assistant Secretary

Chairperson / Vice Chairperson