3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817 Phone 407-723-5900; Fax 407-723-5901 https://laurelroadcdd.com/

The following is the agenda for the Board of Supervisors' Rescheduled Meeting of the Laurel Road Community Development District scheduled to be held Thursday, July 17, 2025, at 12:30 P.M. at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240.

Dial-In: 1-844-621-3956 Access Code: 2536 634 0209

https://pfmcdd.webex.com/join/carvalhov

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]
- 1. Consent Agenda
 - 1. Minutes of the June 11, 2025, Board of Supervisors' Meeting
 - 2. Impact Proposal for Berm Rehab
 - 3. PFM Financial Advisors Engagement Letter for Amortization Services
 - 4. Payment Authorization Nos. 100 103
 - 5. Funding Request Nos. 188 189
 - 6. District Financial Statements (provided under separate cover)

Other Business

Staff Reports

- District Counsel
- District Engineer
- District Manager
- Field Manager
- Lifestyle Director

Supervisor Requests and Comments

Adjournment





Consent Agenda



Minutes of the June 11, 2025, Board of Supervisors' Meeting

MINUTES OF MEETING

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING Wednesday, June 11, 2025, at 12:30 p.m. 5800 Lakewood Ranch Blvd, Sarasota, FL 34240

Board Members present:

Pete Williams Chairperson
Janice Snow Vice Chairperson
John Blakley Assistant Secretary
John Leinaweaver Dale Weidemiller Assistant Secretary

Also present:

Vivian Carvalho	PFM Group Consulting LLC – District Manager	
Amanda Lane	PFM Group Consulting LLC – District Accountant	(via phone)
Kwame Jackson	PFM Group Consulting LLC – ADM	(via phone)
Tom Panaseny	Neal Communities – Developer	(via phone)
John McKay	J.H. McKay, LLC – Consultant	
Andy Richardson	Neal Land & Neighborhoods – Developer	(via phone)
Jim Schier	Neal Land & Neighborhoods – Developer	
Bobbi Claybrooke	AM Engineering, LLC – District Engineer	(via phone)

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:36 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda Items #1 - 7

- 1. Minutes of the May 14, 2025, Board of Supervisors' Meeting
- 2. Maverick Estimate for Vistera Sign Repair
- 3. NaturZone Pest Control Service Agreement
- 4. NaturZone Termite Control Service Agreement
- 5. Payment Authorization Nos. 095 099
- 6. Funding Request Nos. 185 187
- 7. District Financial Statements

The Board reviewed the consent agenda items.

ON MOTION by Mr. Weidemiller, seconded by Mr. Blakley, with all in favor, the Board ratified the Consent Agenda items 1-7.

SECOND ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report.

District Engineer – No report.

District Manager –

Ms. Carvalho reminded the Board that the next meeting is July 9, 2025. Ms. Carvalho reminded the Board that the O&M assessment notice will be sent out prior to the Public Hearing in August.

Mr. Jackson reminded the Board of their Form 1 due July 1, 2025, and the annual Ethics Training due in December.

There was brief discussion regarding the training and form. Ms. Carvalho gave an overview of the due dates.

Mr. Jackson will send out the links for the Ethics Training to the Board.

Field Manager - The report was included in the agenda packet for the Board.

Audience Comments and Supervisor Requests

There were no further comments or requests at this time.
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THIRD ORDER OF BUSINESS	Adjournment
Ms. Carvalho called for a motion.	
3 ·	by Mr. Williams, with all in favor, the Board of I Community Development District adjourned the
Secretary / Assistant Secretary	Chairperson / Vice Chair



Impact Proposal for Berm Rehab

Vistera - O&M



PROPOSAL003

Name	Tom P/ Andy R		Pref Vendor & PO	
Address	Laurel Road CDD		Sales Rep_	
Community	Laurel Road CDD/ Vistera		Date _	
Email				
			Billable to	
			Warranty _	
Irrigation:	Open Call Estimate T	Гесhnician for same day	install	
Scope of Work:				

Proposal to enhance berrm behind homes on Vistera Blvd and Allora Ave, and also Extend the berm, along with Irrigation and soil to create berm further out to Corserra Dr re mulch entire bed after completion to help retian moisture.

QUANTITY	DESCRIPTION	SIZE	UNIT COST	EXTENDED
110	#15 Pitch Apple		\$ 75.00	\$ 8,250.00
1	Irrigation Extension for new Plants,		\$ 375.00	\$ 375.00
14	Yards Top Soil/ Fill		\$ 175.00	\$ 2,450.00
45	Cubic Yards Coco Brown		\$ 65.00	\$ 2,925.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	ADDITIONAL CHAR	GES		
10	Labor @ \$75 hour		\$ 75.00	\$ 750.00
	Irrigation Labor @ \$65 hour		\$ 65.00	\$ -
	Equipment Rental		\$ 250.00	\$ -
		TOTAL		\$ 14,750.00

Qu		6/9/2	
Accepted		Date	
·	Proposal is good for 30 days.		

If a billing statement balance is not paid in full when due, interest will be charged on any unpaid balance that remains past due beginning on the first day it is past due and continuing until paid at the rate of 18% per annum (or the maximum lawful rate if less.) Should Impact
Landscaping and Irrigation, LLC employ an attorney to enforce any of the provisions hereof, to protect it is interest in any matter arising under this contract, to collect damages for the breach of this contract, the customer(s) jointly and severally agree to pay impact
Landscaping and Irrigation, LLC all reasonable costs, charges, expenses and attorney's fees expended or incurred therein.



PFM Financial Advisors Engagement Letter for Amortization Services



Laurel Road Community Development District 12051 Corporate Blvd. Orlando, FL 32817

Dear Mr. /Ms. Chairman:

As provided for under Exhibit A "Special Services" for Financial Advisory Services between PFM Financial Advisors, LLC ("PFM") and Laurel Road Community Development District (the "Client") dated August 12, 2020, PFM has agreed to provide financial advisory for debt issues of the District as set forth below.



200 S Orange Ave. Suite 760 Orlando, FL 32801 407.648.2208

pfm.com

SCOPE OF SERVICES

PFM will prepare amortization schedules for debt issues of Laurel Road Community Development District based on the following:

- Client to provide the amount of any prepayments to be applied to its outstanding debt issues and the date on which the prepayment will be effective.
- Client or bond Trustee to confirm outstanding balance of each debt issue.

COMPENSATION FOR SERVICES

Bond Size Call Amount	Fee per Amortization Schedule
\$25,000 or less	\$125
\$25,001 - \$100,000	\$250
\$100,001 or greater	\$500

Subject to the receipt and access to information we deem necessary, in our sole discretion, to complete the tasks outlined above, PFM anticipates being able to complete the scope of work within two business days of Client authorizing us to proceed. Requests for multiple schedules may require more time.



Provided the terms are acceptable, please have an authorized official of the Client sign and return a copy of this letter to us to acknowledge acceptance of the terms of this engagement.

Sincerely,

PFM FINANCIAL ADVISORS LLC

Managing Director

Accepted by:

(Signature)



Payment Authorization Nos. 100 – 103

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT Payment Authorizations Nos. 100 - 103

PA#	Description	Amount	Total
100	Alsco Uniforms	\$ 47.3	2
	Daystar Exterior Cleaning	\$ 1,530.0	0
	Dex Imaging	\$ 59.0	2
	GSD Florida	\$ 360.0	
	Verizon Business	\$ 101.1	2
	Vogler Ashton	\$ 97.0	0
	WTS International	\$ 791.0	6
			\$2,985.52
101	Alsco Uniforms	\$ 47.3	2
	City of Venice	\$ 4,777.4	3
		\$ 178.9 \$ 917.7	
	Compost Business		
	Comcast Business	\$ 196.7	
	FitRev	\$ 250.0	0
	FPL	\$ 27.2 \$ 1,090.8	
		\$ 28.7	6
		\$ 29.3	
	Supervisor Fees	\$ 200.0 \$ 200.0	
		\$ 200.0 \$ 200.0	
		\$ 200.0	
	WTS International	\$ 1,087.4	6
			\$9,631.68
102	Alsco Uniforms	\$ 47.3	2
	City of Venice	\$ 1,083.5	
	Jily of Veillog	\$ 3.8	0
		\$ 10.1 \$ 121.4	2
		\$ 7.0 \$ 80.5	
		\$ 353.3 \$ 111.8	
		\$ 1.9	
	Comcast Business	\$ 2,343.4	1
	Great America Financial Services	\$ 369.1	6
	Impact Landscaping & Irrigation	\$ 1,262.5	0
	Joshua Price Music	\$ 375.0	
	Navitas Credit Corp	\$ 2,465.1	7
	PFM Group Consulting	\$ 20.0	0
	TECO	\$ 45.4	9
	WTS International	\$ 1,087.4	6
			\$9,789.16
103	Advanced Aquatic Services	\$ 1,815.0	0
	Alsco Uniforms	\$ 47.3	2
	Clean Sweep Parking Lot Maintenance	\$ 950.0	
	Doody Free 941	\$ 234.0	U
	Florida Natural Gas	\$ 8.6	4
	FPL	\$ 3,159.4	2
	Gannett Florida LocaliQ	\$ 156.0	0
	Geiger	\$ 980.0	9
	Impact Landscaping & Irrigation	\$ 15,334.6	7
		\$ 3,535.4	1
	Jan-Pro of Manasota	\$ 1,895.0	0
	NaturZone	\$ 210.0	0
	PFM Group Consulting	\$ 10.7	9
	S&G Pools	\$ 1,552.0	0
	TieTechnology	\$ 73.3	
	Tyree Brown	\$ 500.0	
	Valley	\$ 1,344.5	2
	VGlobalTech	\$ 300.0	0
	WTS International	\$ 2,177.5	0
			。 I
		\$ 49.9	\$34,333.72



Funding Request Nos. 188 – 189

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT

Funding Requests Nos. 188 - 189

FR#	Description	Amount	Total
188	Kimley-Horn and Associates	\$ 14,500.00	
			\$14,500.00
189	Booth Design Group	\$ 239.70	
			\$239.70
		Total	\$14,739.70

.



District Financial Statements

(provided under separate cover)



Staff Reports



LIFESTYLE PROGRAMS AND EVENTS

1. Hurricane Preparedness



HURRICANE PREPAREDNESS CLASS Tuesday, June 3rd | 7:00 PM Location: The Club

As hurricane season begins, join us for a brief and informative workshop on how to keep your home and family safe and prepared.



Homeowner and Under Contract event.

- Class led by City of Venice CRS Coordinator, Christina Rimes.
- Discussed ways residents can prepare themselves and their homes ahead of hurricane season.

2. Design with Wine



Homeowner and Under Contract event.

 Self-led crafting event.
 Attendees were asked to bring their printed photos, to make
 DIY photo coasters on tile.

3. Father's Day Cornhole Tournament



Homeowner and Under Contract event.

 Attendees squared off for prizes and bragging rights during our cornhole tournament. New boards were branded with Vistera logos and colors.



LIFESTYLE PROGRAMS AND EVENTS

4. Summer Kick-Off Party



Homeowner, Under Contract, and Prospect Event

- Pool party that boasted a DJ, snow cones, grilled hot dogs, and various poolside games.
- Marketing collaborated with Lifestyle for the event, and provided Summer Kick-Off beach balls and a raffle item.

5. Live! On the Loggia



LIVE! ON THE LOGGIA ♪
Sunday, June 29th | 2:00 PM - 5:00 PM

Location: The Loggia (Poolside Patio)

Join us for a magical afternoon at Vistera. Enjoy live acoustic tunes by singer and acoustic guitarist Joshua Price, bring your own beverage (BYOB), and connect with neighbors in a serene and beautiful setting.



Homeowner and Under Contract event.

- Live music poolside on the Loggia Patio by singer and acoustic guitarist, Joshua Price.
- BYOB event.



EVENT HIGHLIGHTS



Hurricane Preparedness Class:

5 residents enjoyed light bites and a talk from Christina Rimes, CRS Coordinator for the City of Venice of how to prepare themselves and homes for Hurricane Season. Attendance was impacted by very heavy storms that evening.



Design with Wine:

5 resident attendees. Residents loved the event, and enjoyed getting to know their fellow neighbors. Dana Dell'Armi noted "I love that I can gift these to my dad for Father's Day!"



Father's Day Cornhole Tournament:

8 resident attendees enjoyed cornhole a tournament. 3 residents squared off head to head to compete for prizes. Prizes awarded included a \$50 Barbershop gift card, and 2, \$40 Dockside restaurant gift cards. Residents noted that they would like to see more residents attend events.



EVENT HIGHLIGHTS CONTINUED



Summer Kick-Off Party:

50 resident, Under Contract, and Prospect attendees. Event was the topic of discussion during Vistera's Realtor tour on 6/19. Attendees really loved the event, and thought the 3 hours flew by. Highlights included a Watermelon Eating Competition, Canon Ball Competition, Best Belly Flop, Tug of War, and a Water Balloon Fight. Two resident volunteers helped to grill hot dogs for all to enjoy.



Live! On the Loggia:

BYOB. 20 attendees both at the pool and on the Loggia Patio. Singer Joshua Price commented that the "Community was beautiful, and as a Venice native, it was so great to connect with his neighbors." Residents enjoyed that they could bring wine and that event was really pleasant on a Sunday afternoon.



FACILITY UTILIZATION

This report has been generated using Proptia and provides insight into approximate credential scan activity. The data below offers our best estimate of visitor counts; however, please note that it may not be fully accurate. For instance, if a single individual scans into the pool eight times within four hours, we have counted them as one visitor rather than eight. We have tried our best to minimize duplicate counts. Additionally, the system does not capture instances where one person uses their credential to allow access for a group. Employee, builder, and vendor scans have been removed from all counts, except total scans.

OVERALL UTILIZATION	
Total Scans	Total scans - 1,526 (7.8% increase from May)
Average visits per weekday	12 (1.5% increase from May)
Average visits per weekend	16.6 average increase (nearly doubled from May)
TOTAL VISITS PER DAY	
Monday	Average 12.2 visits
Tuesday	Average 16.25 visits
Wednesday	Average 10 visits
Thursday	Average 11.5 visits
Friday	Average 10.25 visits
Saturday	Average 22.25 visits
Sunday	Average 11.5 visits

Seeing decreased traffic and walk-in tours of the Amenities from realtors and Sales Associates.

- Sydney collaborated with NLN Marketing for on site Realtor Tour on 6/19.
 - 20 realtor attendees, many of whom took photos and videos of the Clubhouse to post on social media.
- Proptia Usage
 - 112 users registered as of 6/30/25

Variance in utilization:

- Saturday data is skewed high, as the prospect event: Summer Kick-Off Party, was held on Saturday, June 21.
- 3 Proptia scanners are out as of 6/30/25



FACILITY OPERATIONS & MAINTENANCE

ITEM	STATUS	CONCLUSION
Drainage	CRS found a crushed rain pipe in the turfed in yoga lawns. They created new drains and this has mitigated standing water in the yoga lawns.	Completed.
Street Signs	Street signs: Alberata X Vistera, Liberato X Corserra, and Allora X Corserra straightened on 6/25.	Completed.
SafeTouch: Proptia Scanners	 Several doors and gates not unlocking upon scanning of Proptia app. Technician came out on 6/27 to address. Per company, "Upon arrival technician inspected and checked entire system. Realized system has a voltage drop 1 meter 26.3 volts. Also through system inspection controllers are powering off system due to amperage is to high. Issue concerning door locks we are unable to service due to the locks were sold through the door company but we supply the power. Power requirements are not being met." ST is currently working on a solution. 	Will remain in contact with SafeTouch, to get issue resolved as soon as possible.
SafeTouch: Vehicular Gates	Gates will be operating on a timer. Comcast completed internet installation on 6/30.	Ongoing. ST will provide timeline once they have reviewed the schedule.
SafeTouch and Harvey David Electric: Yoga Lawn Speakers	From SafeTouch: "Technicians attempted to fish through the conduit to the building and were not able to push through. Without the ability to move through the conduit, they're not able to connect/setup the speakers."	Harvey David Electric shared it will be at least two weeks from 6/25 before they can fix the issue.
SafeTouch: TVs	SafeTouch to fix Game Room lounge TV and Pool TV to properly connect to Moyp and Control4 between 6/30 and 7/1. More adhesive needed behind TV in fitness center to hold binary box. Company to also update Main Club Lounge TV and Business Center TV to support casting.	Casting estimates will be sent to NealLand Team and Board for review

FACILITY OPERATIONS & MAINTENANCE

ITEM	STATUS	CONCLUSION
SafeTouch: Camera	Camera NW Rear OV2 found hanging. Camera is currently down.	SafeTouch alerted to the issue and awaiting a service date.
Pool Shower	Shower sprayed with enamel to cover nicks and rust. Superintendent provided Sydney with a white spray enamel, to cover imperfections in the future. Enamel can only be purchased from manufacturer as it is an exact color match.	Completed
Pest Control	Building is accumulating a lot of dead bugs in the exterior corners. NaturZone states this is due to the building being white. High duster purchased to keep bugs at bay in between touch ups. Company recommends we add WebOut, given our wooded location and large amounts of cobwebs and spiders. Wasp next found on patio as well.	Field Services contacted NaturZone to add Spider Fogging and remove wasp's nest. Technician came out 6/30 to remove wasp's nest.
Pool Jets	2 jets not spraying into the pool. Waterscapes coordinated the fixing of the first jet - jet was fixed. Contacted them to coordinate the 2 ^{nd.}	Contacted Waterscapes to fix 2 nd jet.
Upholstery and Drapery	Couches and chairs are being stained easily with dead bugs. Reached out to Chaderlee of LRK to see if there is anything that can be done. Drapes were rehung in the Game Room after being hemmed two inches.	Awaiting response on furniture.

FACILITY OPERATIONS & MAINTENANCE

ITEM	STATUS	CONCLUSION
A/C Operations - Club Lounge	System shut-off due to voltage issue in early June. Electrician came out the following day to inspect voltage issues. Advised by Contractor to set up regular maintenance and service agreement with Prime Air Conditioning. Technician called to look at Sydney's office 6/26, as the unit was leaking onto her desk. Technician did not have the supplies on him to fully fix the leak, but was able to turn the sweating component. Insulation will need to be replaced, and the tech will need to return at a later date.	Field Services working on a Service Agreement with Prime Air Conditioning and to schedule return Technician visit.
AC Operations - Game Room	Clog occurred in A/C unit located within Game Room storage. Flooded the storage closet. CRS Superintendent cleared the clog, and advised we flush the system every six months, and clean the filters every 3 months.	Completed. Upon hire of maintenance staff, they will take over these maintenance checks.
Signage	Combined Adria, Maren, and Vistera signage installed on Vistera Blvd.	Completed.
Installation of Fencing	New fencing installed behind outdoor fireplace on the Loggia Patio, fully enclosing all open areas of the Club. New gate in fencing does not support Proptia access. Fencing company will be returning to place cover over bolt.	Completed.
Maintenance of Berm Behind Vistera Blvd	Resident alerted Sydney that berm behind his house requires weeding and replacement of dead trees.	Impact and Field Services were contacted to fix the issue. Estimate in the works.

CUSTOMER SERVICE & STAFFING

Below is a summary highlighting positive employee-resident interactions within the Vistera of Venice community, with a focus on meaningful engagement and its impact on resident satisfaction and community atmosphere.

POSITIVE (+) OR NEGATIVE (-)	COMMENT	ACTION TAKEN
Positive	1st Private Facility Rental	Sydney authorized first private facility rental. Residents hosted a goodbye party for a friend in the Game Room. They commented how all of their guests thoroughly enjoyed the space.
Neutral	Transition to MindBody	Seeing plateaued event RSVPs after the transition to MindBody. Sydney will brainstorm ways to further troubleshoot why. Instituted RSVP minimums for smaller self-led events going forward, to enhance the experience for residents. Event will not be held if minimum not met.
Positive	Lifestyle Director notified of non-approved pool lessons occurring at pool.	Sydney attempted to hire licensed instructor part-time as onsite swim instructor, but individual not interested. Family was notified that the swim lessons must discontinue. Family was not upset and agreed to follow instruction to discontinue lessons.

FORECAST

Please see descriptions below of upcoming Lifestyle Events in June. All events for the remainder of the year will include Under Contract buyers, to drive closings. Action items are aimed to increase Amenity operating efficiency and overall resident satisfaction.

DESCRIPTION OF UPCOMING PROGRAM OR EVENT	DATE(S)	DETAILS
Fourth of July Bike Parade & Picnic	July 4th	Homeowners and under contract invited to decorate bikes and golf carts with supplies from The club. A community parade kicks off after. Later, attendees can enjoy a relaxed picnic with lawn games at The Club.
Sip & Chalk	July 11th	Family friendly event. Homeowners and Under Contract enjoy stations with sidewalk chalk, bubbles, and mini canvases for kids. BYOB, or enjoy lemonade and iced tea while enjoying some relaxed outdoor time.
Behind the Book With Author Teresa Michael	July 17th	Homeowners and Under Contract enjoy an evening with local author Teresa Michael, where she discusses her most popular book, Murder in Mariposa Beach. Light refreshments will be provided.
Bagels & Bingo	July 22nd	Homeowners and Under Contract invited. Attendees will enjoy rounds of bingo with a spread of bagels.
Live! On the Logga	Juy 27th	Homeowner and under Contract event. Singer and acoustic guitarist Lee James with play music poolside on the Loggia patio at the Club.

CURRENT ACTION ITEMS	WHO WILL DO THIS?	DUE DATE
Bike Share Program Implentation	Sydney + Alex + Janice	Ongoing. Moving away from local bike vendors, will go through Aventon directly for bike purchases.
Sourcing of Amenity Maintenance Specialist Candidate	Sydney	Search is ongoing.

THANK YOU.



