

MINUTES OF MEETING

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING**

Wednesday, March 12, 2025, at 12:30 p.m.

**5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present:

Pete Williams	Chairperson	
Janice Snow	Vice Chairperson	
John Blakley	Assistant Secretary	
John Leinaweaver	Assistant Secretary	
Dale Weidemiller	Assistant Secretary	(via phone)

Also present:

Vivian Carvalho	PFM Group Consulting LLC – District Manager	
Amanda Lane	PFM Group Consulting LLC – District Accountant	(via phone)
Kwame Jackson	PFM Group Consulting LLC – ADM	(via phone)
Tom Panaseny	Neal Communities – Developer	(via phone)
Bobbi Claybrooke	AM Engineering, LLC – District Engineer	(via phone)
John McKay	J.H. McKay, LLC – Consultant	(via phone)
Andy Richardson	Neal Land & Neighborhoods - Developer	(via phone)

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:33 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda Items #1 - 17

1. Minutes of the February 12, 2025, Board of Supervisors' Meeting
2. Bay Area Estimate 113 for Sod and Entry Clean
3. Daystar Proposal for Club at Vistera
4. Daystar Proposal for Club at Vistera Parking Lot Cleaning
5. Floridian Environmental Landscape Proposal for Wetland Plantings
6. Fosberg Proposal for Amenity Final Grading
7. Impact Landscaping Maintenance Proposal for Club at Vistera
8. Impact Landscaping Maintenance Proposal for Vistera Common Areas
9. Impact Landscaping Proposal for Common Area Fertilization
10. Jan-Pro Proposal for Club at Vistera Deep Clean
11. Jan-Pro Proposal for Club at Vistera Maintenance
12. Maverick Estimate for Repair and Replacement of Red Buttons
13. S&G Pools Estimate for Club at Vistera Pool Maintenance
14. Safetouch CO for Card Reader Access at Club at Vistera
15. Payment Authorization Nos. 083 – 086
16. Funding Request Nos. 175 – 178
17. District Financial Statements

The Board reviewed the consent agenda items.

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board ratified the Consent Agenda items 1 – 17.

SECOND ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report.

District Engineer – Ms. Claybrooke gave an update on the pre-qualification process. She noted there are several contractors that are now pre-qualified.

There was a discussion regarding the advertisement for pre-qualification. It was noted that an extension should be made. Mr. Jackson will look into the provision of the ad in order to add an extension past the due date of 3/14/25. This extension will then be listed in the ad.

Ms. Carvalho requested Ms. Claybrooke to copy her on all emails related to the contractors that have been pre-qualified. Ms. Claybrooke confirmed she will notify the contractors once she knows the date has been extended. The Board will review at the next meeting the updated pre-qualification list.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the pre-qualification submittal extension of seven days, due to a low number of submissions.

District Manager – Ms. Carvalho reminded the Board that the next meeting is April 9, 2025, at 12:30 p.m., at the same location.

Audience Comments and Supervisor Requests

Ms. Snow stated the new Lifestyle Coordinator, Sydney Pollock, starts on Monday. She will be on a part-time basis for a short term and then be switched to full-time as the need arises. This is already reflected in the budget. Ms. Snow also noted that the initial Homeowner Opening occurred on March 1. It was well attended and well received. There are only a few more items to do for the facility to be complete. There is still an issue with code enforcement for signage.

There was a brief discussion regarding the Lifestyle Coordinator position.

There were no further comments or requests at this time.

THIRD ORDER OF BUSINESS

Adjournment

Ms. Carvalho called for a motion.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board of Supervisors' Meeting for the Laurel Road Community Development District adjourned the meeting at 12:45 p.m.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson