

MINUTES OF MEETING

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING**

**Wednesday, August 14, 2024, at 12:30 p.m.
5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present:

Pete Williams	Chairperson	(via phone)
Janice Snow	Vice Chairperson	
John Blakley	Assistant Secretary	
John Leinaweaver	Assistant Secretary	
Dale Weidemiller	Assistant Secretary	

Also present:

Vivian Carvalho	PFM Group Consulting – District Manager	
Venessa Ripoll	PFM Group Consulting – District Manager	(via phone)
Amanda Lane	PFM Group Consulting – District Accountant	(via phone)
Kwame Jackson	PFM Group Consulting – ADM	(via phone)
Tom Panaseney	Neal Communities – Developer	(via phone)
Jim Schier	Neal Communities – Developer	
John McKay	J.H. McKay, LLC	
Bobbi Claybrooke	District Engineer	(via phone)
Andy Richardson	Neal Land & Neighborhoods – Developer	(via phone)

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:32 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda

1. Minutes of the July 10, 2024, Board of Supervisors' Meeting
2. Bay Area Bobcat Estimate for Vistera Landscaping
3. Bay Area Bobcat Estimate for Amenity Center Grading and Hauling
4. FEDCO Proposal for Installation of Cell Tower
5. LRK Work Authorization #16 for Vistera Entry Feature
6. Maverick Building Solutions Estimate for Vistera Signage and Striping
7. P11 35 Estimate for Vistera Interactive Presentation Hardware
8. Funding Request No. 155 – 160
9. Payment Authorizations Nos. 052 – 057
10. District Financial Statements

ON MOTION by Mr. Weidemiller, seconded by Mr. Blakley, with all in favor, the Board approved the Consent Agenda items 1 – 10.

SECOND ORDER OF BUSINESS

Business Matters

**Consideration of Resolution 2024-09,
Adopting Goals, Objectives, and
Performance Measures and Standards**

Ms. Carvalho stated this is based on a new Florida Statute for special Districts that went into effect on July 1 and must be implemented by October 1. The goals and objectives listed are items the Board already does, but this puts it in writing, and they will be placed on the District's website. Each year there will be a report assessing if those goals and objectives were achieved.

ON MOTION by Mr. Leinaweaver, seconded by Ms. Snow, with all in favor, the Board approved Resolution 2024-09, Adopting Goals, Objectives, and Performance Measures and Standards.

**Public Hearing on the Adoption of the
District's Annual Budget**

1. Public Comments and Testimony
2. Board Comments

**3. Consideration of Resolution 2024-10,
Adopting the Fiscal Year 2024/2025
Budget and Appropriating Funds**

ON MOTION by Ms. Snow, seconded by Mr. Leinaweaver, with all in favor, the Board opened the Public Hearing on the Adoption of the District's Annual Budget.

There were no public comments.

Ms. Carvalho this resolution is to approve and adopt the budget for Operating and Maintenance. The preliminary budget was approved at the May Board Meeting. The assessment schedule and changes within the allocation table were approved at the June Board Meeting. Notices for the budget and proposed assessments have been sent to the city and county of jurisdiction, as well as residents and/or landowners. This is the final proposed budget and there have been no other changes.

There were no Board comments.

ON MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board approved Resolution 2024-10, Adopting the Fiscal Year 2024/2025 Budget and Appropriating Funds.

**Public Hearing on the Imposition of
Special Assessments**

- 1. Public Comments and Testimony**
- 2. Board Comments**
- 3. Consideration of Resolution 2024-11,
Adopting an Assessment Roll for
Fiscal Year 2024/2025, and Certifying
Special Assessments for Collection**

ON MOTION by Mr. Blakley, seconded by Mr. Leinaweaver, with all in favor, the Board opened the Public Hearing on the Imposition of Special Assessments.

There were no public comments.

Ms. Carvalho stated this resolution approves the new assessments and adopts the assessment roll based on the budget that was just approved and certifies the collection of the special assessments to the tax collector.

There were no Board comments.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved Resolution 2024-11, Adopting an Assessment Roll for Fiscal Year 2024/2025, and Certifying Special Assessments for Collection.

ON MOTION by Mr. Blakley, seconded by Mr. Leinaweaver, with all in favor, the Board closed the Public Hearings on Resolution 2024-10 and Resolution 2024-11.

**Consideration of Resolution 2024-12,
Adopting the Annual Meeting Schedule
for Fiscal Year 2024/2025**

Ms. Carvalho stated this resolution is approved every year and is based on the current schedule, time, and location. It can be rearranged should conflicts arise.

ON MOTION by Ms. Snow, seconded by Mr. Blakley, with all in favor, the Board approved Resolution 2024-12, Adopting the Annual Meeting Schedule for Fiscal Year 2024/2025.

**Consideration of Xylem Proposal for Aria
Lift Station Upgrade**

Ms. Claybrooke gave an overview of the lift station. She stated this is part of the Vistera project and is the off-site lift station. This proposal includes the diesel backup pump. These improvements have to be made in order for the new homes being built to be able to receive their certificate of occupancy.

ON MOTION by Mr. Weidemiller, seconded by Ms. Snow, with all in favor, the Board approved the Xylem Proposal for Aria Lift Station Upgrade.

**Consideration of Securiteam Proposal for
Vistera Virtual Gate Guard Entry System**

Ms. Carvalho stated that Securiteam provides services to a sister District. This needs to be implemented as the amenity center is starting to be constructed.

ON MOTION by Mr. Leinaweaver, seconded by Ms. Snow, with all in favor, the Board approved the Securiteam Proposal for Vistera Virtual Gate Guard Entry System.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report.

District Engineer – Ms. Claybrooke gave an overview of the pre-approved contractor list. This was first pre-approved in 2021 and there is a three-year cycle, so these contractors are up for renewal. Several of the contractors have already submitted renewal paperwork for pre-qualification. These have been compiled into a new spreadsheet. She recommends accepting the new list.

ON MOTION by Mr. Blakley, seconded by Ms. Snow, with all in favor, the Board approved the Pre-Qualification Contractor List as presented.

Ms. Claybrooke asked for authorization to release the ranking and scoring list to the pre-qualified contractors.

Ms. Carvalho confirmed.

District Manager – Ms. Carvalho stated that the next meeting is scheduled for September 11, 2024, 12:30 p.m., at the same location.

**Audience Comments and Supervisor
Requests**

There were no comments or requests at this time.

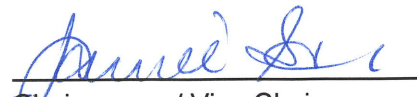
FOURTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss.

ON MOTION by Ms. Snow, seconded by Mr. Leinaweaver, with all in favor, the August 14, 2024, Board of Supervisors' Meeting for the Laurel Road Community Development District was adjourned at 12:50 p.m.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson