

Laurel Road Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817

Phone 407-723-5900; Fax 407-723-5901

<https://laurelroadcdd.com/>

The following is the agenda for the Board of Supervisors Meeting for the **Laurel Road Community Development District** scheduled to be held **Wednesday, August 14, 2024, at 12:30 PM** located at **5800 Lakewood Ranch Blvd, Sarasota, FL 34240**.

Dial-In: 1-844-621-3956 Access Code: 2538 286 6774 #

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

1. Consent Agenda

1. Minutes of the July 10, 2024, Board of Supervisors' Meeting
2. Ratification of Bay Area Bobcat Estimate for Visterra Landscaping
3. Ratification of LRK Work Authorization #16 for Visterra Entry Feature
4. Ratification of Maverick Building Solutions Estimate for Visterra Signage and Striping
5. Ratification of P11 35 Estimate for Visterra Interactive Presentation Hardware
6. Funding Request No. 155 – 160
7. Payment Authorizations Nos. 052 – 057
8. District Financial Statements

Business Matters

- 2. Consideration of Resolution 2024-09, Adopting Goals, Objectives, and Performance Measures and Standards**
- 3. Public Hearing on the Adoption of the District's Annual Budget**
 1. Public Comments and Testimony
 2. Board Comments
 3. Consideration of **Resolution 2024-10, Adopting the Fiscal Year 2024/2025 Budget and Appropriating Funds**
- 4. Public Hearing on the Imposition of Special Assessments**
 1. Public Comments and Testimony
 2. Board Comments
 3. Consideration of **Resolution 2024-11, Adopting an Assessment Roll for Fiscal Year 2024/2025, and Certifying Special Assessments for Collection**
- 5. Consideration of Resolution 2024-12, Adopting the Annual Meeting Schedule for Fiscal Year 2024/2025**

Other Business

Staff Reports

District Counsel
District Engineer



District Manager

Supervisor Requests and Comments

Adjournment



**Laurel Road
Community Development District**

Consent Agenda

**Laurel Road
Community Development District**

Minutes of the July 10, 2024, Board of
Supervisors' Meeting

MINUTES OF MEETING

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING**

Wednesday, July 10, 2024, at 12:32 p.m.

**5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present:

Pete Williams	Chairperson	(via phone)
Janice Snow	Vice Chairperson	
John Blakley	Assistant Secretary	
John Leinaweaver	Assistant Secretary	
Dale Weidemiller	Assistant Secretary	

Also present:

Venessa Ripoll	PFM Group Consulting – District Manager	
Vivian Carvalho	PFM Group Consulting – District Manager	(via phone)
Amanda Lane	PFM Group Consulting – District Accountant	(via phone)
Kwame Jackson	PFM Group Consulting – ADM	(via phone)
Tom Panaseny	Neal Communities – Developer	(via phone)
Jim Schier	Neal Communities – Developer	
John McKay	J.H. McKay, LLC	
Bobbi Claybrooke	District Engineer	(via phone)

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors’ Meeting for Laurel Road CDD was called to order at 12:32 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda

1. Minutes of the June 12, 2024, Board of Supervisors' Meeting
2. Ratification of GeoPoint Phase 2 Fly Topo Proposal
3. Ratification of Aria Lift Station Upgrades Proposal
4. Ratification of Conduit Spools Proposal
5. Ratification of Forsberg Construction Inc. Proposal for Phase 1 Punch List Items
6. Funding Request No. 151 - 154
7. Payment Authorizations Nos. 048 - 051
8. District Financial Statements

ON MOTION by Mr. Weidemiller, seconded by Mr. Leinaweaver, with all in favor, the Board approved the Consent Agenda items 1 – 8.

SECOND ORDER OF BUSINESS

Business Matters

Review and Consideration of Landscape Inspection Proposal from Tyree Brown

Ms. Snow gave an overview of the proposal. She stated this was regarding the integrity of the landscaping and landscape maintenance.

ON MOTION by Mr. Weidemiller, seconded by Mr. Leinaweaver with all in favor, the Board approved the Landscape Inspection Proposal from Tyree Brown.

Review and Consideration of RFQ Proposals for Engineering Services - Phase 2

Ms. Ripoll stated that two proposals were received by District Management.

The meeting was paused to address connection issues affecting persons attending by phone.

Mr. Panaseny gave an overview of the RFQ proposals for the Board.

Mr. Williams provided comments on the proposals and stated the difference between the two companies would be the quality of experience. He recommended Kimley-Horn over AM Engineering.

Mr. Panaseny confirmed.

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved the Kimley-Horn RFQ Proposal for Engineering Services – Phase 2, for first choice, and AM Engineering as the second choice.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report.

District Engineer – No report.

District Manager – Ms. Ripoll stated that the next meeting is scheduled for August 14, 2024, 12:30 p.m., at the same location. This will be the budget meeting.

Audience Comments and Supervisor Requests

There were no requests at this time.

FOURTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss.

Ms. Ripoll called for a motion to adjourn.

ON MOTION by Mr. Leinaweaver, seconded by Ms. Snow, with all in favor, the July 10, 2024, Board of Supervisors' Meeting for the Laurel Road Community Development District was adjourned at 12:49 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

**Laurel Road
Community Development District**

Ratification of Bay Area Bobcat Estimate for
Vistera Landscaping

ESTIMATE



Bay Area Bobcat

12402 Lago Way
Riverview, Florida 33579
Phone: (813) 927-2204
Email: JohnnyW2285@yahoo.com

VISCDDP1 - Landscaping

Estimate # 80

Date 07/29/2024

Description	Total
-------------	-------

Visterra cut grade for sod/Back blade.	\$2,650.00
--	------------

Site location: Visterra development. 309 Visterra Blvd, Nokomis, FL 34275

Site work: Clean up two areas within Visterra. Cut down any excess dirt one bucket wide so once the sod is thrown it will not be sitting too high along the curb and road.

- Get with C.W. and haul dirt with dump trailer to fill in any washouts or erosion with the track machine around the new amenity area. Also clean up the parking lot area.

- Knock down very dead pine tree away from the R.O.W and place it into wooded area away from the road.

Day rate price= \$2,650.00

Total includes: Time, Labor & Equipment.

Thank You!

Subtotal	\$2,650.00
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Total	\$2,650.00
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Johnny W 7/30/24

By signing this document, the customer agrees to the services and conditions outlined in this document.

**Laurel Road
Community Development District**

Ratification of LRK Work Authorization # 16 for
Vistera Entry Feature



Architects | Designers | Planners

AR91636
55 West Church Street, Suite 201
Orlando, FL 32801
407.566.2575

WORK AUTHORIZATION

VISCDDP1 - Const. Eng

Work Authorization Number	Client	Date
16	Laurel Road CDD Vistera	8/5/2024
Project	Project Number	Project Location
Vistera Entry Feature	04.21020.01	Venice, Florida

The services described below are a change in scope and, therefore, are subject to billing as additional services or a fee adjustment in accordance with the Original or Master Agreement:

- Construction Phase Services

Fee : \$1,500.00

Original or Master Agreement (dated)	Work requested by
04/13/2021	Andy Richardson
Fee and Basis	
One Thousand Five Hundred Dollars	
Date work to begin	Estimated completion date
Immediately after Work Authorization approval	8/5/2024
Prepared by	LRK Authorization by
Cathy Rivera	Date Signed

Please authorize these services by signing and returning this form. Rendering of these services shall be subject to the same terms and conditions as the Original or Master Agreement. These services will be performed upon execution of this document.

Client	Client Authorization by	Date Signed
		8/5/24

**Laurel Road
Community Development District**

Ratification of Maverick Building Solutions
Estimate for Vistera Signage and Striping

ESTIMATE

4 Red button signs for Vistera

Estimate Total (USD)

\$600.00

BILL TO
Laurel Road CDD
Andy Richardson

VISCDDP1 - Signage and Striping

941-328-1140
arichardson@nealland.com

Estimate Number: 244

Estimate Date: July 5, 2024

Valid Until: August 4, 2024

ITEMS	QUANTITY	PRICE	AMOUNT
OM3-1 Red Reflectors 18"18" Om3 Red reflectors FDOT signage with 8ft uchannels	4	\$100.00	\$400.00
Installation Covers full installation of 4 Red Button signs with 8 ft U channel poles in designated areas.	1	\$200.00	\$200.00

Subtotal: \$600.00

SRM 7/7/24

Total: \$600.00

Estimate Total (USD): \$600.00

Notes / Terms

The Project final remaining balance due upon project completion and satisfaction. We assure you of our commitment to deliver high-quality results and maintain open communication throughout the project's duration.



MAVERICK BUILDING SOLUTIONS
805 Charles Boulevard
Oldsmar, Florida 34677
United States

Contact Information
Mobile: 205-704-9412
Phillip@maverickbuildingsolutions.com

**Laurel Road
Community Development District**

Ratification of P11 35 Estimate for Vistera
Interactive Presentation Hardware



2024-07-01

Laurel Road CDD
c/o PFM Group Consulting LLC
Amanda Lane
3501 Quadrangle Blvd., Suite 270
Orlando, FL 32817

ESTIMATE

VISTERA INTERACTIVE PRESENTATION HARDWARE

Purchase of the following Interactive Presentation Hardware for Vistera.

55" 4K Touch-Screen Monitor		\$4,859.
ELO 5503L – 55" Touchscreen Signage		
Computer		\$1,117.
Dell Optiplex Micro 7010 Desktop Computer		
Wireless Keyboard-Trackpad/USB Cable/HDMI Cable		\$53.
Wall Mount		<u>\$50.</u>
	SUBTOTAL	\$6,079.
	SHIPPING (est.)	\$400.
Hardware configuration and (research, purchase, shipping) coordination		<u>\$480.</u>
	TOTAL	\$6,959.

NOTE: Any change in scope of work will affect fees accordingly. Any required messenger/travel/shipping and applicable sales tax will be added to final invoice. A 50% deposit will be requested at start of project and balance will be billed net 30 days upon completion. Estimate is valid for 60 days. A 1.5% monthly finance charge will be added to all outstanding balances past 30 days.

Client agrees to the scope of work, fees, and terms as described above:

LAUREL ROAD C.D.D.

Company

Pete Williams Chairman

Name

Title

7/12/2024

Signature

Date

**Laurel Road
Community Development District**

Funding Request No. 155 – 160

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT

Funding Requests Nos. 155-160

FR #	Description	Amount	Total
155	AM Engineering	\$ 469.81	
	Floridian Environmental Landscape	\$ 4,300.00	
	Forsberg Construction	\$ 40,740.00	
		\$ 49,981.00	
		\$ 1,048.00	
	LRK	\$ 978.75	
		\$ 2,948.75	
			\$100,466.31
156	Final Approach Consulting	\$ 1,700.00	
			\$1,700.00
157	Bay Area Bobcat	\$ 1,950.00	
	FPL	\$ 50.00	
	GeoPoint Surveying	\$ 1,327.50	
	Maverick Building Solutions	\$ 1,150.00	
		\$ 600.00	
			\$5,077.50

158	Booth Design Group	\$ 462.64	
	FPL	\$ 21.59	
			\$484.23
159	LRK	\$ 472.50	
		\$ 1,500.00	
		\$ 7,582.50	
			\$9,555.00
160	AM Engineering	\$ 1,500.00	
	Forsberg Construction	\$ 192,200.00	
	Stewarts Tree Service	\$ 6,275.00	
			\$199,975.00
		Total	\$317,258.04

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 155

6/28/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	AM Engineering Vistera of Venice Construction Engineering Services Through 06/25/2024	54718	\$ 469.81
2	Floridian Environmental Landscape Under Brush Cleanup - Border Rd Entrance	623773	\$ 4,300.00
3	Forsberg Construction Vistera Blvd Asphalt Repair Install 4 inch Fire Line to Amenity Center Metal Utility Conduit Disposal	2401062601 2401062602 2401062701	\$ 40,740.00 \$ 49,981.00 \$ 1,048.00
4	LRK Vistera Amenity Services Through 05/31/2024 Vistera Amenity Interior Design Services Through 05/31/2024	04.21020.00 - 18 04.21020.10 - 17	\$ 978.75 \$ 2,948.75
TOTAL			\$ 100,466.31

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**


Funding Request No. 156

7/5/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Final Approach Consulting Visterra Pre-Con Services Through 06/30/2024	1455	\$ 1,700.00
		TOTAL	\$ 1,700.00

Vivian Carvalho

Secretary / Assistant Secretary



Board Member


**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 157

7/12/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Bay Area Bobcat Vistera Phase 1 Construction Sign Removal	126	\$ 1,950.00
2	FPL Deposit	Acct: 45915-65520	\$ 50.00
3	GeoPoint Surveying Surveying Services through 06/30/2024	95214-7	\$ 1,327.50
4	Maverick Building Solutions Red Button OM-3 Signs 4 Extra Red Button Signs	195 202	\$ 1,150.00 \$ 600.00
TOTAL			\$ 5,077.50

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 158

7/19/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Booth Design Group Amenity Services Through 07/16/2024	4021	\$ 462.64
2	FPL 321 Vistera Blvd. Electric Service 07/08/2024 - 07/16/2024	Acct: 45915-65520	\$ 21.59
TOTAL			\$ 484.23

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 159

7/26/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	LRK		
	Vistera Amenity Services Through 06/30/2024	04.21020.00-19	\$ 472.50
	Vistera Entry Feature Services Through 06/30/2024	04.21020.01-12	\$ 1,500.00
	Vistera Interior Design Services Through 06/30/2024	04.21020.10-18	\$ 7,582.50
TOTAL			\$ 9,555.00

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 160

8/2/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	AM Engineering Vistera of Venice Construction Engineering Services Through 07/26/2024	54800	\$ 1,500.00
2	Forsberg Construction Fiore Lift Station Modifications	2401073001	\$ 192,200.00
3	Stewarts Tree Service Landscaping - Elms	18367	\$ 6,275.00
TOTAL			\$ 199,975.00

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**Laurel Road
Community Development District**

Payment Authorizations Nos. 052 – 057

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
Payment Authorizations Nos. 052-057

PA #	Description	Amount	Total
52	AM Engineering	\$ 400.00	
	FPL	\$ 1,895.36	
	Southern Land Services of Southwest Florida	\$ 1,475.00	
			\$3,770.36
53	Advanced Aquatic Services	\$ 1,745.00	
	Clean Sweep Parking Lot Maintenance	\$ 760.00	
	PFM Group Consulting	\$ 4,400.00	
			\$6,905.00
54	City of Venice	\$ 3,085.21	
		\$ 2,878.57	
	Gannett Florida LocalIQ	\$ 919.00	
	Supervisor Fee	\$ 200.00	
		\$ 200.00	
		\$ 200.00	
		\$ 200.00	
		\$ 200.00	
			\$7,882.78
55	PFM Group Consulting	\$ 250.00	
	VGlobalTech	\$ 150.00	
			\$400.00
56	PFM Group Consulting	\$ 11.83	
	Southern Land Services of Southwest Florida	\$ 1,825.00	
			\$1,836.83
57	Advanced Aquatic Services	\$ 1,815.00	
	AM Engineering	\$ 75.00	
	Clean Sweep Parking Lot Maintenance	\$ 950.00	
	FPL	\$ 1,947.37	
	Tyree Brown, Arborist	\$ 500.00	
	Vogler Ashton	\$ 907.00	
	WTS International	\$ 2,250.00	
			\$8,444.37
		Total	\$29,239.34

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 052

6/28/2024

Item No.	Vendor	Invoice Number	General Fund
1	AM Engineering	54718	\$ 400.00
2	FPL	Acct: 89605-84509	\$ 1,895.36
3	Southern Land Services of Southwest Florida	061424-122	\$ 1,475.00
TOTAL			\$ 3,770.36

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 053

7/5/2024

Item No.	Vendor	Invoice Number	General Fund
1	Advanced Aquatic Services	10554619	\$ 1,745.00
2	Clean Sweep Parking Lot Maintenance	55151	\$ 760.00
3	PFM Group Consulting	DM-07-2024-27	\$ 4,400.00
TOTAL			\$ 6,905.00

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 054

7/12/2024

Item No.	Vendor	Invoice Number	General Fund
1	City of Venice	234618	\$ 3,085.21
	City of Venice	234619	\$ 2,878.57
2	Gannett Florida LocalIQ	6522139	\$ 919.00
3	Supervisor Fee - Dale Weidemiller	--	\$ 200.00
	Supervisor Fee - John Blakley	--	\$ 200.00
	Supervisor Fee - Pete Williams	--	\$ 200.00
	Supervisor Fee - Janice Snow	--	\$ 200.00
	Supervisor Fee - John Leinaweaver	--	\$ 200.00
TOTAL			\$ 7,882.78

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 055

7/19/2024

Item No.	Vendor	Invoice Number	General Fund
1	PFM Group Consulting	131701	\$ 250.00
2	VGlobalTech	6382	\$ 150.00
		TOTAL	\$ 400.00

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 056

7/26/2024

Item No.	Vendor	Invoice Number	General Fund
1	PFM Group Consulting	OE-EXP-07-2024-19	\$ 11.83
2	Southern Land Services of Southwest Florida	071224-110	\$ 1,825.00
TOTAL			\$ 1,836.83

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 057

8/2/2024

Item No.	Vendor	Invoice Number	General Fund
1	Advanced Aquatic Services	10555029	\$ 1,815.00
2	AM Engineering	54800	\$ 75.00
3	Clean Sweep Parking Lot Maintenance	55419	\$ 950.00
4	FPL	Acct: 89605-84509	\$ 1,947.37
5	Tyree Brown, Arborist	105	\$ 500.00
6	Vogler Ashton	1387	\$ 907.00
7	WTS International	12400579	\$ 2,250.00
TOTAL			\$ 8,444.37

**Laurel Road
Community Development District**

District Financial Statements

Laurel Road CDD
Statement of Financial Position
As of 6/30/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$315,113.56				\$315,113.56
Prepaid Expenses	707.71				707.71
Deposits	4,200.00				4,200.00
Due From Other Funds		\$315.50			315.50
Series 2021A1 Debt Service Reserve		326,971.87			326,971.87
Series 2021A2 Debt Service Reserve		140,078.13			140,078.13
Series 2021A Revenue		106,040.18			106,040.18
Series 2021A2 Interest		0.05			0.05
Series 2021A1 Prepayment		4,896.19			4,896.19
Series 2021A2 Prepayment		404,072.74			404,072.74
Accounts Receivable - Due from Developer			\$412,601.94		412,601.94
Due From Other Funds			37,164.00		37,164.00
Series 2021A Acquisition/Construction			2,343.50		2,343.50
Prepaid Expenses			28,566.42		28,566.42
Total Current Assets	\$320,021.27	\$982,374.66	\$480,675.86	\$0.00	\$1,783,071.79
<u>Investments</u>					
Amount Available in Debt Service Funds				\$982,059.16	\$982,059.16
Amount To Be Provided				18,162,940.84	18,162,940.84
Total Investments	\$0.00	\$0.00	\$0.00	\$19,145,000.00	\$19,145,000.00
Total Assets	\$320,021.27	\$982,374.66	\$480,675.86	\$19,145,000.00	\$20,928,071.79

Laurel Road CDD
Statement of Financial Position
As of 6/30/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$19,744.25				\$19,744.25
Due To Other Funds	37,164.00				37,164.00
Accounts Payable			\$449,765.94		449,765.94
Retainage Payable			72,084.32		72,084.32
Deferred Revenue			412,601.94		412,601.94
Total Current Liabilities	\$56,908.25	\$0.00	\$934,452.20	\$0.00	\$991,360.45
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$19,145,000.00	\$19,145,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$19,145,000.00	\$19,145,000.00
Total Liabilities	\$56,908.25	\$0.00	\$934,452.20	\$19,145,000.00	\$20,136,360.45
<u>Net Assets</u>					
Net Assets, Unrestricted	(\$0.05)				(\$0.05)
Net Assets - General Government	14,979.39				14,979.39
Current Year Net Assets - General Government	248,133.68				248,133.68
Net Assets, Unrestricted		\$719,470.34			719,470.34
Current Year Net Assets, Unrestricted		262,904.32			262,904.32
Net Assets, Unrestricted			(\$689,509.54)		(689,509.54)
Current Year Net Assets, Unrestricted			235,733.20		235,733.20
Total Net Assets	\$263,113.02	\$982,374.66	(\$453,776.34)	\$0.00	\$791,711.34
Total Liabilities and Net Assets	\$320,021.27	\$982,374.66	\$480,675.86	\$19,145,000.00	\$20,928,071.79

Laurel Road CDD
Statement of Activities
As of 6/30/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
<u>Revenues</u>					
On-Roll Assessments	\$315,903.28				\$315,903.28
Off-Roll Assessments	54,728.64				54,728.64
Developer Contributions	0.80				0.80
On-Roll Assessments		\$655,021.10			655,021.10
Other Assessments		2,482,956.67			2,482,956.67
Developer Contributions			\$3,245,341.08		3,245,341.08
Other Income & Other Financing Sources			447,027.95		447,027.95
Total Revenues	<u>\$370,632.72</u>	<u>\$3,137,977.77</u>	<u>\$3,692,369.03</u>	<u>\$0.00</u>	<u>\$7,200,979.52</u>
<u>Expenses</u>					
Supervisor Fees	\$9,000.00				\$9,000.00
Public Officials' Liability Insurance	2,604.00				2,604.00
Trustee Services	4,260.40				4,260.40
Management	39,600.00				39,600.00
Engineering	400.00				400.00
Disclosure	500.00				500.00
District Counsel	4,422.00				4,422.00
Assessment Administration	5,500.00				5,500.00
Audit	5,500.00				5,500.00
Postage & Shipping	35.94				35.94
Legal Advertising	2,290.50				2,290.50
Miscellaneous	12.95				12.95
Web Site Maintenance	1,950.00				1,950.00
Dues, Licenses, and Fees	175.00				175.00
Water Reclaimed	6,235.96				6,235.96
General Insurance	3,182.00				3,182.00
Lake Maintenance	15,705.00				15,705.00
Landscaping Maintenance & Material	11,225.00				11,225.00
Street Sweeping	6,887.50				6,887.50
Streetlights	17,500.87				17,500.87

Laurel Road CDD
Statement of Activities
As of 6/30/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
Series 2021 A1 Principal Payments		\$245,000.00			245,000.00
Series 2021 A2 Principal Payments		1,975,000.00			1,975,000.00
Series 2021 A1 Interest Payments		410,512.51			410,512.51
Series 2021 A2 Interest Payments		298,632.81			298,632.81
Engineering			\$44,343.35		44,343.35
Contingency			3,416,099.18		3,416,099.18
Total Expenses	<u>\$136,987.12</u>	<u>\$2,929,145.32</u>	<u>\$3,460,442.53</u>	<u>\$0.00</u>	<u>\$6,526,574.97</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$14,488.08				\$14,488.08
Dividend Income		\$54,071.87			54,071.87
Dividend Income			\$3,806.70		3,806.70
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$14,488.08</u>	<u>\$54,071.87</u>	<u>\$3,806.70</u>	<u>\$0.00</u>	<u>\$72,366.65</u>
Change In Net Assets	\$248,133.68	\$262,904.32	\$235,733.20	\$0.00	\$746,771.20
Net Assets At Beginning Of Year	<u>\$14,979.34</u>	<u>\$719,470.34</u>	<u>(\$689,509.54)</u>	<u>\$0.00</u>	<u>\$44,940.14</u>
Net Assets At End Of Year	<u><u>\$263,113.02</u></u>	<u><u>\$982,374.66</u></u>	<u><u>(\$453,776.34)</u></u>	<u><u>\$0.00</u></u>	<u><u>\$791,711.34</u></u>

Laurel Road CDD
Budget to Actual
For the Month Ending 6/30/2024

	Year To Date			FY 2024 Adopted Budget
	Actual	Budget	Variance	
<u>Revenues</u>				
On-Roll Assessments	\$ 315,903.28	\$ 236,457.66	\$ 79,445.62	\$ 315,276.88
Off-Roll Assessments	54,728.64	41,047.80	13,680.84	54,730.39
Developer Contributions	0.80	-	0.80	-
Net Revenues	\$ 370,632.72	\$ 277,505.46	\$ 93,127.26	\$ 370,007.27
<u>General & Administrative Expenses</u>				
Supervisor Fees	\$ 9,000.00	\$ 9,000.00	\$ -	\$ 12,000.00
Public Officials' Liability Insurance	2,604.00	2,250.00	354.00	3,000.00
Trustee Services	4,260.40	3,000.00	1,260.40	4,000.00
Management	39,600.00	39,600.00	-	52,800.00
Engineering	400.00	11,250.00	(10,850.00)	15,000.00
Disclosure	500.00	750.00	(250.00)	1,000.00
District Counsel	4,422.00	18,750.00	(14,328.00)	25,000.00
Assessment Administration	5,500.00	4,125.00	1,375.00	5,500.00
Reamortization Schedules	-	93.75	(93.75)	125.00
Audit	5,500.00	4,875.00	625.00	6,500.00
Arbitrage Calculation	-	375.00	(375.00)	500.00
Telephone	-	150.00	(150.00)	200.00
Postage & Shipping	35.94	375.00	(339.06)	500.00
Legal Advertising	2,290.50	6,000.00	(3,709.50)	8,000.00
Miscellaneous	12.95	450.00	(437.05)	600.00
Office Supplies	-	397.50	(397.50)	530.00
Web Site Maintenance	1,950.00	2,250.00	(300.00)	3,000.00
Dues, Licenses, and Fees	175.00	131.25	43.75	175.00
Maintenance Staff	-	15,000.00	(15,000.00)	20,000.00
Lifestyle Staff	-	15,000.00	(15,000.00)	20,000.00
Resident Services	-	7,500.00	(7,500.00)	10,000.00
Total General & Administrative Expenses	\$ 76,250.79	\$ 141,322.50	\$ (65,071.71)	\$ 188,430.00
<u>Field Operations Expenses</u>				
Electric	\$ -	\$ 2,625.00	\$ (2,625.00)	\$ 3,500.00
Water Reclaimed	6,235.96	3,750.00	2,485.96	5,000.00
Equipment Rental	-	4,500.00	(4,500.00)	6,000.00
General Insurance	3,182.00	4,464.00	(1,282.00)	5,952.00
Property & Casualty Insurance	-	3,825.00	(3,825.00)	5,100.00
Irrigation	-	150.00	(150.00)	200.00
Lake Maintenance	15,705.00	13,500.00	2,205.00	18,000.00
Landscaping Maintenance & Material	11,225.00	18,750.00	(7,525.00)	25,000.00
Landscape Improvements	-	1,875.00	(1,875.00)	2,500.00
Contingency	-	7,500.00	(7,500.00)	10,000.00
Gate - Repairs & Maintenance	-	750.00	(750.00)	1,000.00
Street Sweeping	6,887.50	11,250.00	(4,362.50)	15,000.00
Lighting	-	150.00	(150.00)	200.00
Streetlights - Leasing	17,500.87	26,250.00	(8,749.13)	35,000.00
Bike Share	-	1,875.00	(1,875.00)	2,500.00
Total Field Operations Expenses	\$ 60,736.33	\$ 101,214.00	\$ (40,477.67)	\$ 134,952.00

Laurel Road CDD
Budget to Actual
For the Month Ending 6/30/2024

	Year To Date			FY 2024 Adopted Budget
	Actual	Budget	Variance	
<u>Vistera - Amenity Expenses</u>				
Clubhouse Electric	\$ -	\$ 2,812.50	\$ (2,812.50)	\$ 3,750.00
Clubhouse Water	-	3,750.00	(3,750.00)	5,000.00
Amenity - Telephone	-	46.88	(46.88)	62.50
Amenity - Cable TV / Internet / Wi-Fi	-	2,437.50	(2,437.50)	3,250.00
Amenity - Landscape Maintenance	-	9,375.00	(9,375.00)	12,500.00
Amenity - Irrigation Repairs	-	3,750.00	(3,750.00)	5,000.00
Amenity - Pool Maintenance	-	2,025.00	(2,025.00)	2,700.00
Amenity - Exterior Cleaning	-	2,812.50	(2,812.50)	3,750.00
Amenity - Interior Cleaning	-	3,750.00	(3,750.00)	5,000.00
Amenity - Pest Control	-	187.50	(187.50)	250.00
Amenity - Fitness Equipment Leasing	-	1,788.75	(1,788.75)	2,385.00
Amenity - Security	-	1,952.08	(1,952.08)	2,602.77
Amenity - Pool Equipment	-	281.25	(281.25)	375.00
Total Vistera - Amenity Expenses	\$ -	\$ 34,968.96	\$ (34,968.96)	\$ 46,625.27
Total Expenses	\$ 136,987.12	\$ 277,505.46	\$ (140,518.34)	\$ 370,007.27
<u>Other Revenues (Expenses) & Gains (Losses)</u>				
Interest Income	\$ 14,488.08	\$ -	\$ 14,488.08	\$ -
Total Other Revenues (Expenses) & Gains (Losses)	\$ 14,488.08	\$ -	\$ 14,488.08	\$ -
Net Income (Loss)	\$ 248,133.68	\$ -	\$ 248,133.68	\$ -

**Laurel Road
Community Development District**

Consideration of Resolution 2024-09, Adopting
Goals, Objectives, and Performance Measures
and Standards

RESOLUTION 2024-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The Laurel Road Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

WHEREAS, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 14th day of August 2024.

ATTEST:

**LAUREL ROAD COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors

Exhibit A: Performance Measures/Standards and Annual Reporting

Exhibit A

Exhibit A:
Goals, Objectives and Annual Reporting Form

**Performance Measures/Standards &
Annual Reporting Form**

October 1, 2024 – September 30, 2025

1. Community Communication and Engagement

Goal 1.1: Public Meetings Compliance

Objective: Hold at least three regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

Measurement: Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

Standard: A minimum of three board meetings were held during the Fiscal Year.

Achieved: Yes No

Goal 1.2: Notice of Meetings Compliance

Objective: Provide public notice of each meeting at least seven days in advance, as specified in Section 190.007(1), using at least two communication methods.

Measurement: Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.

Standard: 100% of meetings were advertised with 7 days notice per statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

Achieved: Yes No

Goal 1.3: Access to Records Compliance

Objective: Ensure that meeting minutes and other public records are readily available and easily accessible to the public by completing monthly CDD website checks.

Measurement: Monthly website reviews will be completed to ensure meeting minutes and other public records are up to date as evidenced by District Management's records.

Standard: 100% of monthly website checks were completed by District Management.

Achieved: Yes No

2. Financial Transparency and Accountability

Goal 2.1: Annual Budget Preparation

Objective: Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

Measurement: Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

Standard: 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

Achieved: Yes No

Goal 2.2: Financial Reports

Objective: Publish to the CDD website the most recent versions of the following documents: Annual audit, current fiscal year budget with any amendments, and most recent financials within the latest agenda package.

Measurement: Annual audit, previous years' budgets, and financials are accessible to the public as evidenced by corresponding documents on the CDD's website.

Standard: CDD website contains 100% of the following information: Most recent annual audit, most recent adopted/amended fiscal year budget, and most recent agenda package with updated financials.

Achieved: Yes No

Goal 2.3: Annual Financial Audit

Objective: Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

Measurement: Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

Standard: Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

Achieved: Yes No

Chair/Vice Chair: _____

Date: _____

Print Name: _____

District Manager: _____

Date: _____

Print Name: _____

**Laurel Road
Community Development District**

Public Hearing on the Adoption of the District's
Annual Budget

1. Public Comments and Testimony
2. Board Comments
3. Consideration of Resolution 2024-10,
Adopting the Fiscal Year 2024/2025 Budget and
Appropriating Funds

RESOLUTION 2024-10

THE ANNUAL APPROPRIATION RESOLUTION OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2024, submitted to the Board of Supervisors (“**Board**”) of the Laurel Road Community Development District (“**District**”) proposed budget(s) (“**Proposed Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 202 (“**Fiscal Year 2024/2025**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes ("Adopted Budget")*, and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Laurel Road Community Development District for the Fiscal Year Ending September 30, 2025."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the Laurel Road Community Development District, for Fiscal Year 2024/2025, sum of \$ _____ to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND – SERIES 2021A-1	\$ _____
DEBT SERVICE FUND – SERIES 2021A-2	\$ _____
TOTAL ALL FUNDS	\$ _____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2024/2025 or within 60 days following the end of the Fiscal Year 2024/2025 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016 of the Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption. If the District does not yet have its own website, the District's Secretary is directed to transmit such amendments to the manager or administrator of Sarasota County for posting on its website.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 14TH DAY OF AUGUST 2024.

ATTEST:

**LAUREL ROAD COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair

Exhibit A: Fiscal Year 2024/2025 Budgets

Laurel Road CDD
FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Revenues</u>					
On-Roll Assessments	\$ 315,903.28	\$ -	\$ 315,903.28	\$ 315,276.88	\$ 430,616.46
Off-Roll Assessments	54,728.64	-	54,728.64	54,730.39	211,135.21
Developer Contributions	0.80	-	0.80	-	500.00
Other Income & Financing Sources	-	-	-	-	-
Carryforward Cash	-	-	-	-	50,000.00
Net Revenues	\$ 370,632.72	\$ -	\$ 370,632.72	\$ 370,007.27	\$ 692,251.67
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 9,000.00	\$ 3,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Public Officials' Liability Insurance	2,604.00	-	2,604.00	3,000.00	2,995.00
Trustee Services	4,260.40	-	4,260.40	4,000.00	4,000.00
Management	39,600.00	13,200.00	52,800.00	52,800.00	52,800.00
Field Management	-	-	-	-	12,500.00
Engineering	400.00	3,750.00	4,150.00	15,000.00	12,500.00
Disclosure	500.00	500.00	1,000.00	1,000.00	1,000.00
District Counsel	4,422.00	1,474.00	5,896.00	25,000.00	20,000.00
Assessment Administration	5,500.00	-	5,500.00	5,500.00	5,500.00
Reamortization Schedules	-	125.00	125.00	125.00	125.00
Audit	5,500.00	-	5,500.00	6,500.00	5,600.00
Arbitrage	-	500.00	500.00	500.00	500.00
Telephone	-	-	-	200.00	700.00
Postage & Shipping	35.94	11.98	47.92	500.00	500.00
Legal Advertising	2,290.50	763.50	3,054.00	8,000.00	8,000.00
Miscellaneous	12.95	587.05	600.00	600.00	600.00
Office Supplies	-	-	-	530.00	500.00
Web Site Maintenance	1,950.00	1,050.00	3,000.00	3,000.00	3,000.00
Dues, Licenses, and Fees	175.00	-	175.00	175.00	175.00
Maintenance Staff	-	-	-	20,000.00	20,000.00
Lifestyle Staff	-	66,519.00	66,519.00	20,000.00	50,000.00 *
Resident Services	-	11,325.00	11,325.00	10,000.00	10,000.00 *
Total General & Administrative Expenses	\$ 76,250.79	\$ 102,805.53	\$ 179,056.32	\$ 188,430.00	\$ 222,995.00

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Laurel Road CDD
 FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Field Expenses (Inside the Gate; SF)</u>					
Electric	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 7,500.00
Water Reclaimed	6,235.96	2,078.65	8,314.61	5,000.00	3,750.00
Equipment Rental	-	-	-	6,000.00	2,500.00
General Insurance	3,182.00	-	3,182.00	5,952.00	2,745.00
Property & Casualty Insurance	-	-	-	5,100.00	-
Irrigation - Repair and Maintenance	-	-	-	200.00	15,000.00
Lake Maintenance	15,705.00	5,235.00	20,940.00	18,000.00	15,705.00
Landscaping Maintenance & Material	11,225.00	3,741.67	14,966.67	25,000.00	80,000.00
Landscape Improvements	-	-	-	2,500.00	15,000.00
Wetland Mitigation	-	-	-	-	5,000.00
Contingency	-	-	-	10,000.00	10,000.00
Capital Expenditures	-	-	-	-	7,500.00
Gate Maintenance	-	-	-	1,000.00	5,000.00
Street Sweeping	6,887.50	2,295.83	9,183.33	15,000.00	12,000.00
Lighting	-	-	-	200.00	200.00
Streetlights - Leasing	17,500.87	5,833.62	23,334.49	35,000.00	30,240.00
Bike Share Maintenance	-	-	-	2,500.00	2,500.00
Total Field Expenses (Inside the Gate; Only SF)	\$ 60,736.33	\$ 19,184.77	\$ 79,921.10	\$ 134,952.00	\$ 214,640.00
<u>Field Expenses (Outside the Gate; MF)</u>					
Electric	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
Water Reclaimed	-	-	-	-	1,250.00
General Insurance	-	-	-	-	915.00
Irrigation - Repair and Maintenance	-	-	-	-	5,000.00
Lake Maintenance	-	-	-	-	5,235.00
Landscaping Maintenance & Material	-	-	-	-	26,666.67
Landscape Improvements	-	-	-	-	5,000.00
Capital Expenditures	-	-	-	-	2,500.00
Streetlights - Leasing	-	-	-	-	10,080.00
Total Field Expenses (Outside the Gate; SF & MF)	\$ -	\$ -	\$ -	\$ -	\$ 59,146.67

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Laurel Road CDD
 FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Vistera - Amenity</u>					
Clubhouse Electric	\$ -	\$ -	\$ -	\$ 3,750.00	\$ 10,000.00
Clubhouse Water	-	-	-	5,000.00	15,000.00
Amenity - Telephone	-	-	-	62.50	8,760.00
Amenity - Cable TV / Internet / Wi-Fi	-	-	-	3,250.00	13,000.00
Amenity - Landscape Maintenance	-	-	-	12,500.00	20,000.00
Amenity - Irrigation Repairs	-	-	-	5,000.00	10,000.00
Amenity - Pool Maintenance	-	-	-	2,700.00	21,285.00
Amenity - Pool Equipment	-	-	-	375.00	1,000.00
Amenity - Exterior Cleaning	-	-	-	3,750.00	-
Amenity - Interior Cleaning	-	-	-	5,000.00	-
Amenity - Cleaning	-	-	-	-	15,000.00
Amenity - Pest Control	-	-	-	250.00	2,500.00
Amenity - Fitness Equipment Leasing	-	-	-	2,385.00	29,000.00
Amenity - Security Monitoring	-	-	-	2,602.77	10,400.00
Amenity - Office Equipment Leasing	-	-	-	-	12,000.00
Capital outlay	-	-	-	-	25,000.00
Miscellaneous	-	-	-	-	1,025.00
A/C Maintenance and Equipment	-	-	-	-	1,500.00
Total Vistera - Amenity Expenses	\$ -	\$ -	\$ -	\$ 46,625.27	\$ 195,470.00
Total Expenses	\$ 136,987.12	\$ 121,990.30	\$ 258,977.42	\$ 370,007.27	\$ 692,251.67
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 14,488.08	\$ 3,672.00	\$ 18,160.08	\$ -	\$ -
Total Other Revenues (Expenses)	\$ 14,488.08	\$ 3,672.00	\$ 18,160.08	\$ -	\$ -
Net Income (Loss)	\$ 248,133.68	\$ (118,318.30)	\$ 129,815.38	\$ -	\$ -

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Laurel Road CDD
 Approved Proposed FY 2025 Debt Service Budget

	Series 2021A-1	Series 2021A-2
REVENUES:		
Special Assessments	\$ 852,963.75	\$ 348,750.00
TOTAL REVENUES	<u>\$ 852,963.75</u>	<u>\$ 348,750.00</u>
EXPENDITURES:		
Interest 11/01/2024	\$ 202,071.25	\$ 116,250.00
Interest 05/01/2025	202,071.25	116,250.00
Principal 05/01/2025	250,000.00	-
TOTAL EXPENDITURES	<u>\$ 654,142.50</u>	<u>\$ 232,500.00</u>
EXCESS REVENUES	<u>\$ 198,821.25</u>	<u>\$ 116,250.00</u>
Interest 11/01/2025	\$ 198,821.25	\$ 116,250.00

**Laurel Road
Community Development District**

Public Hearing on the Imposition of Special
Assessments

1. Public Comments and Testimony

2. Board Comments

3. Consideration of Resolution 2024-11,
Adopting an Assessment Roll for Fiscal Year
2024/2025, and Certifying Special
Assessments for Collection

RESOLUTION 2024-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2024/2025; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Laurel Road Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District has determined to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 2025 (“**Fiscal Year 2024/2025**”), attached hereto as **Exhibit A**; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2024/2025; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B,”** and to certify the portion of the Assessment Roll related to certain developed property (“**Tax Roll Property**”) to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property (“**Direct Collect Property**”), all as set forth in **Exhibit “B;”** and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits “A” and “B,”** and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

A. **Tax Roll Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits “A” and “B.”**

B. **Direct Bill Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibits “A” and “B.”** Assessments directly collected by the District are due in full on December 1, 2024; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2024, 25% due no later than February 1, 2025 and 25% due no later than May 1, 2025. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2024/2025, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and

enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the applicable statutory prejudgment interest rate. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170 of the Florida Statutes or other applicable law to collect and enforce the whole assessment, as set forth herein.

- C. **Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified for collection. That portion of the District's Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 14th day of August 2024

ATTEST:

**LAUREL ROAD COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/ Assistant Secretary

Chair/Vice Chair

Exhibit A: Budget

Exhibit B: Assessment Roll

Laurel Road CDD
FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Revenues</u>					
On-Roll Assessments	\$ 315,903.28	\$ -	\$ 315,903.28	\$ 315,276.88	\$ 430,616.46
Off-Roll Assessments	54,728.64	-	54,728.64	54,730.39	211,135.21
Developer Contributions	0.80	-	0.80	-	500.00
Other Income & Financing Sources	-	-	-	-	-
Carryforward Cash	-	-	-	-	50,000.00
Net Revenues	\$ 370,632.72	\$ -	\$ 370,632.72	\$ 370,007.27	\$ 692,251.67
<u>General & Administrative Expenses</u>					
Supervisor Fees	\$ 9,000.00	\$ 3,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Public Officials' Liability Insurance	2,604.00	-	2,604.00	3,000.00	2,995.00
Trustee Services	4,260.40	-	4,260.40	4,000.00	4,000.00
Management	39,600.00	13,200.00	52,800.00	52,800.00	52,800.00
Field Management	-	-	-	-	12,500.00
Engineering	400.00	3,750.00	4,150.00	15,000.00	12,500.00
Disclosure	500.00	500.00	1,000.00	1,000.00	1,000.00
District Counsel	4,422.00	1,474.00	5,896.00	25,000.00	20,000.00
Assessment Administration	5,500.00	-	5,500.00	5,500.00	5,500.00
Reamortization Schedules	-	125.00	125.00	125.00	125.00
Audit	5,500.00	-	5,500.00	6,500.00	5,600.00
Arbitrage	-	500.00	500.00	500.00	500.00
Telephone	-	-	-	200.00	700.00
Postage & Shipping	35.94	11.98	47.92	500.00	500.00
Legal Advertising	2,290.50	763.50	3,054.00	8,000.00	8,000.00
Miscellaneous	12.95	587.05	600.00	600.00	600.00
Office Supplies	-	-	-	530.00	500.00
Web Site Maintenance	1,950.00	1,050.00	3,000.00	3,000.00	3,000.00
Dues, Licenses, and Fees	175.00	-	175.00	175.00	175.00
Maintenance Staff	-	-	-	20,000.00	20,000.00
Lifestyle Staff	-	66,519.00	66,519.00	20,000.00	50,000.00 *
Resident Services	-	11,325.00	11,325.00	10,000.00	10,000.00 *
Total General & Administrative Expenses	\$ 76,250.79	\$ 102,805.53	\$ 179,056.32	\$ 188,430.00	\$ 222,995.00

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Laurel Road CDD
 FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Field Expenses (Inside the Gate; SF)</u>					
Electric	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 7,500.00
Water Reclaimed	6,235.96	2,078.65	8,314.61	5,000.00	3,750.00
Equipment Rental	-	-	-	6,000.00	2,500.00
General Insurance	3,182.00	-	3,182.00	5,952.00	2,745.00
Property & Casualty Insurance	-	-	-	5,100.00	-
Irrigation - Repair and Maintenance	-	-	-	200.00	15,000.00
Lake Maintenance	15,705.00	5,235.00	20,940.00	18,000.00	15,705.00
Landscaping Maintenance & Material	11,225.00	3,741.67	14,966.67	25,000.00	80,000.00
Landscape Improvements	-	-	-	2,500.00	15,000.00
Wetland Mitigation	-	-	-	-	5,000.00
Contingency	-	-	-	10,000.00	10,000.00
Capital Expenditures	-	-	-	-	7,500.00
Gate Maintenance	-	-	-	1,000.00	5,000.00
Street Sweeping	6,887.50	2,295.83	9,183.33	15,000.00	12,000.00
Lighting	-	-	-	200.00	200.00
Streetlights - Leasing	17,500.87	5,833.62	23,334.49	35,000.00	30,240.00
Bike Share Maintenance	-	-	-	2,500.00	2,500.00
Total Field Expenses (Inside the Gate; Only SF)	\$ 60,736.33	\$ 19,184.77	\$ 79,921.10	\$ 134,952.00	\$ 214,640.00
<u>Field Expenses (Outside the Gate; MF)</u>					
Electric	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
Water Reclaimed	-	-	-	-	1,250.00
General Insurance	-	-	-	-	915.00
Irrigation - Repair and Maintenance	-	-	-	-	5,000.00
Lake Maintenance	-	-	-	-	5,235.00
Landscaping Maintenance & Material	-	-	-	-	26,666.67
Landscape Improvements	-	-	-	-	5,000.00
Capital Expenditures	-	-	-	-	2,500.00
Streetlights - Leasing	-	-	-	-	10,080.00
Total Field Expenses (Outside the Gate; SF & MF)	\$ -	\$ -	\$ -	\$ -	\$ 59,146.67

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Laurel Road CDD
FY 2025 Approved Proposed O&M Budget

	Actual Through 06/30/2024	Anticipated 07/2024 - 09/2024	Anticipated FY 2024 Total	FY 2024 Adopted Budget	FY 2025 Approved Proposed Budget
<u>Vistera - Amenity</u>					
Clubhouse Electric	\$ -	\$ -	\$ -	\$ 3,750.00	\$ 10,000.00
Clubhouse Water	-	-	-	5,000.00	15,000.00
Amenity - Telephone	-	-	-	62.50	8,760.00
Amenity - Cable TV / Internet / Wi-Fi	-	-	-	3,250.00	13,000.00
Amenity - Landscape Maintenance	-	-	-	12,500.00	20,000.00
Amenity - Irrigation Repairs	-	-	-	5,000.00	10,000.00
Amenity - Pool Maintenance	-	-	-	2,700.00	21,285.00
Amenity - Pool Equipment	-	-	-	375.00	1,000.00
Amenity - Exterior Cleaning	-	-	-	3,750.00	-
Amenity - Interior Cleaning	-	-	-	5,000.00	-
Amenity - Cleaning	-	-	-	-	15,000.00
Amenity - Pest Control	-	-	-	250.00	2,500.00
Amenity - Fitness Equipment Leasing	-	-	-	2,385.00	29,000.00
Amenity - Security Monitoring	-	-	-	2,602.77	10,400.00
Amenity - Office Equipment Leasing	-	-	-	-	12,000.00
Capital outlay	-	-	-	-	25,000.00
Miscellaneous	-	-	-	-	1,025.00
A/C Maintenance and Equipment	-	-	-	-	1,500.00
Total Vistera - Amenity Expenses	\$ -	\$ -	\$ -	\$ 46,625.27	\$ 195,470.00
Total Expenses	\$ 136,987.12	\$ 121,990.30	\$ 258,977.42	\$ 370,007.27	\$ 692,251.67
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$ 14,488.08	\$ 3,672.00	\$ 18,160.08	\$ -	\$ -
Total Other Revenues (Expenses)	\$ 14,488.08	\$ 3,672.00	\$ 18,160.08	\$ -	\$ -
Net Income (Loss)	\$ 248,133.68	\$ (118,318.30)	\$ 129,815.38	\$ -	\$ -

* "Lifestyle Staff" and "Resident Services" are expected to be 35% of the anticipated budget of \$143,000.00. The remaining 65% is paid by the developer.

Sheet1 (2)

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Sheet1 (2)

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Sheet1 (2)

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Sheet1 (2)

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Sheet1 (2)

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0389100250	903.42	2711.92
0390020184	803.04	2410.58
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0389100220	903.42	2711.92
0390020293	1003.8	3013.24
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0390020289	1003.8	3013.24
0389100236	903.42	2711.92
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0390020335	1144.33	3435.09

Sheet1 (2)

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Sheet1 (2)

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0390020380	1003.8	3013.24
0389100013	752.85	2259.93
0390020313	1144.33	3435.09
0390020329	1144.33	3435.09
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0390020323	1144.33	3435.09
0389100212	903.42	2711.92
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641,752.53

641,751.67
0.86

**Laurel Road
Community Development District**

Consideration of Resolution 2024-12, Adopting
the Annual Meeting Schedule for Fiscal Year
2024/2025

RESOLUTION 2024-12

**A RESOLUTION OF THE LAUREL ROAD COMMUNITY
DEVELOPMENT DISTRICT ADOPTING THE ANNUAL MEETING
SCHEDULE FOR FISCAL YEAR 2024-2025**

WHEREAS, the Laurel Road Community Development District ("District") is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Venice, Florida; and

WHEREAS, the Board of Supervisors of the District ("Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE LAUREL ROAD COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. ADOPTING REGULAR MEETING SCHEDULE. Regular meetings of the District's Board shall be held during Fiscal Year 2024/2025 as provided on the schedule attached hereto as **Exhibit A**.

SECTION 2. FILING REQUIREMENT. In accordance with Section 189.015(1), *Florida Statutes*, the District's Secretary is hereby directed to file a schedule of the District's regular meetings annually with Sarasota County and the Florida Department of Economic Opportunity.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 14th day of August 2024.

Attest:

**LAUREL ROAD COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair

EXHIBIT A

**BOARD OF SUPERVISORS MEETING DATES
LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024-2025**

Wednesday, October 9, 2024
Wednesday, November 13, 2024
Wednesday, December 11, 2024
Wednesday, January 8, 2025
Wednesday, February 12, 2025
Wednesday, March 12, 2025
Wednesday, April 9, 2025
Wednesday, May 14, 2025
Wednesday, June 11, 2025
Wednesday, July 9, 2025
Wednesday, August 13, 2025
Wednesday, September 10, 2025

All meetings will convene at 12:30 p.m. at 5800 Lakewood Ranch Blvd., Sarasota, FL 34240.