

MINUTES OF MEETING

**LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING**

Wednesday, December 13, 2023, at 12:30 p.m.

**5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present at roll call:

- | | | |
|------------------|---------------------|-------------|
| Pete Williams | Chairperson | |
| John Leinaweaver | Vice Chairperson | |
| John Blakley | Assistant Secretary | |
| Janice Snow | Assistant Secretary | (via phone) |
| Dale Weidemiller | Assistant Secretary | |

Also present at roll call via speakerphone or in-person:

- | | | |
|------------------|--|-------------|
| Vivian Carvalho | PFM Group Consulting LLC - District Manager | |
| Venessa Ripoll | PFM Group Consulting LLC - District Manager | (via phone) |
| Jorge Jimenez | PFM Group Consulting LLC - ADM | (via phone) |
| Amanda Lane | PFM Group Consulting LLC - District Accountant | (via phone) |
| Tom Panaseny | Neal Communities – Developer | (via phone) |
| Bobbi Claybrooke | District Engineer | (via phone) |
| John McKay | J.H. McKay, LLC | |

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:35 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda

1. Minutes of the November 8, 2023, Board of Supervisors' Meeting
2. Minutes of the November 8, 2023, Auditor Selection Committee Meeting
3. GeoPoint Surveying Proposal to Stake Model Row Parking Lot
4. Leola Construction Change Order - Labor
5. Funding Request No. 131
6. Payment Authorizations Nos. 024 – 026
7. Series 2021 Requisition 111
8. District Financial Statements

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the consent agenda items 1-8.

SECOND ORDER OF BUSINESS

Business Matters

**Consideration of Resolution 2024-04,
Election of Officers**

Ms. Snow asked that she be moved to the position of Vice Chair. Additionally, PFM staff will be added as Assistant Treasurers.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor the Board approved Resolution 2024-04, Election of Officers with Pete Williams as Chair, Janice Snow as Vice Chair, Vivian Carvalho as Secretary, Dale Weidemiller, John Leinaweaver, John Blakley, and Venessa Ripoll as Assistant Secretaries, Jennifer Glasgow as Treasurer, and Amanda Lane, Rick Montejano, Verona Griffith, and Amy Champagne as Assistant Treasurers.

**Consideration of Resolution 2024-05,
Designating Authorized Signatories for
the District's Bank Account(s)**

Ms. Carvalho noted that this would add the assistant treasurers as Authorized signatories for the District.

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board approved Resolution 2024-05, Designating Authorized Signatories for the District’s Bank Account(s).

Public Hearing on the Adoption of Amenity Policies

- a. Public Comments and Testimony
- b. Board Comments
- c. Consideration of Resolution 2024-06, Adopting Amenity Policies

ON MOTION by Mr. Williams, seconded by Mr. Weidemiller, with all in favor, the Board opened the public hearing.

There were no public comments at this time.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board closed the public hearing.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved Resolution 2024-06, Adopting Amenity Policies.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – Not present.

District Engineer – No report.

Mr. Paneseny stated that they have received a proposal from SecuriTeam that includes access to the Amenity Center, fitness center, and pool area, video monitoring for the whole facility, audio for the building, as well as TVs and installation. The proposal totals \$124,614.75.

ON MOTION by Ms. Snow, seconded by Mr. Williams, with all in favor, the Board approved the proposal from SecuriTeam that includes the equipment and installation.

There was a question concerning event-based monitoring and what that entailed. The Board was only approving the hard cost today.

District Manager – Ms. Carvalho stated that the next Board meeting is scheduled for January 10, 2024, at 12:30 p.m.

Audience Comments and Supervisor Requests

There were no requests at this time.

FOURTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the December 13, 2023, Board of Supervisors' Meeting for the Laurel Road Community Development District was adjourned at 12:50 p.m.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson