Laurel Road Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817 Phone 407-723-5900; Fax 407-723-5901

https://laurelroadcdd.com/

The following is the agenda for the Board of Supervisors Meeting for the Laurel Road Community Development District scheduled to be held Wednesday, March 13, 2024, at 12:30 PM located at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956 Passcode: 2536 634 0209

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]
- 1. Consent Agenda
 - 1. Minutes of the February 14, 2024, Board of Supervisors' Meeting
 - 2. Forsberg Construction Upsize Reclaimed Services
 - 3. Securiteam Pool Phone
 - 4. Funding Request No. 136 138
 - **5.** Payment Authorizations Nos. 033 036
 - 6. District Financial Statements

Business Matters

Other Business

Staff Reports

District Counsel District Engineer District Manager

Supervisor Requests and Comments

Adjournment



Laurel Road Community Development District

Consent Agenda

Laurel Road Community Development District

Minutes of the February 14, 2024, Board of Supervisors' Meeting

MINUTES OF MEETING

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING Wednesday, February 14, 2024, at 12:30 p.m. 5800 Lakewood Ranch Blvd, Sarasota, FL 34240

Board Members present at roll call:

Pete Williams Chairperson
Janice Snow Vice Chairperson
John Blakley Assistant Secretary
John Leinaweaver Assistant Secretary
Dale Weidemiller Assistant Secretary

(via phone)

Also present at roll call via speakerphone or in-person:

Vivian Carvalho PFM Group Consulting LLC - District Manager

Jorge Jimenez PFM Group Consulting LLC – ADM (via phone)
Amanda Lane PFM Group Consulting LLC – District Accountant (via phone)
Tom Panaseny Neal Communities – Developer (via phone)

Jim Schier Neal Communities – Developer

Bobbi Claybrooke AM Engineering, LLC District Engineer (via phone)

John McKay J.H. McKay, LLC Andy Richardson Neal Communities

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:30 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda

- 1. Minutes of the January 10, 2024, Board of Supervisors' Meeting
- 2. Bay Area Bobcat Berm/Clean-up & Grading
- 3. Florida Premier Turf Sod
- 4. Empire Horticultural Services Parking Lot Landscape
- 5. Mike Armstrong Landscaping Change Orders #3, 4, & 5 Vistera
- 6. Maverick Building Solutions Golf Cart Parking Shades
- 7. Grau & Associates FY 2023 Audit Engagement Letter
- 8. Funding Requests Nos. 133 135
- 9. Payment Authorizations Nos. 030 032
- 10. Series 2021 Requisitions Nos. 122 134
- 11. District Financial Statements

The Board asked that items #4 and #6 be removed from the Consent Agenda.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the constant agenda items 1 - 3, 5, & 7 - 11.

SECOND ORDER OF BUSINESS

Business Matters

Consideration of Decorative Paver Concepts Proposal for Model Parking Pavers

Mr. Panaseny asked that this item be removed from the agenda as it is not District related expenses.

Consideration of Mike Armstrong Landscaping Change Order #6 – Vistera

ON MOTION by Ms. Snow, seconded by Mr. Williams, with all in favor the Board approved the Mike Armstrong Change Order #6 - Vistera.

THIRD ORDER OF B	BUSINESS .	Other Bus	iness		
		Staff Repo	orts		
District Counsel –	Not present.				
District Engineer –	No report.				
District Manager –	Ms. Carvalho stated that the FY 2025 budget with a properties.		•		•
		Audience Requests	Comments	and	Supervisor
There were no reques	sts at this time.				
FOURTH ORDER OF	BUSINESS	Adjournm	ent		
There were no other	questions or comments.				
	Blakley, seconded by Mr. Williors' Meeting for the Laurel Rp.m.				
Secretary / Ass	sistant Secretary	Cha	airperson / Vic	e Chair	rperson

Laurel Road Community Development District

Forsberg Construction - Upsize Reclaimed Services

PROPOSAL

FORCDD - RCLMD

TO:	NEAL LAND & NEIGHBORHOODS	DATE:	08-Mar-24
	ATTN: ANDY RICHARDSON		
	5800 Lakewood Ranch Blvd		p G

5800 Lakewood Ranch Blvd
Sarasota, FL 34240

FORSBERG
NAM CONSTRUCTION INC.

PROJECT: VISTERA SITEWORK ROADS UTILITIES

JOB NO. 24-01B 645 Charlotte Street Punta Gorda, FL 33950 Phone: (941) 637-8500 Fax: (941) 639-1073

STATE LIC. # CU CO 055716

QUANTITY	Unit	DESCRIPTION	Unit Price	TOTAL PRICE
1	LS	INSTALL 3 - 2" REUSE SERVICES ON EXISTING	\$ 15,000,00	\$ 15,000.00
		MAINS - EXISTING 1" SERVICES WILL REMAIN		D EXCEED
		IN PLACE - DOES NOT INCLUDE REMOVAL AND	110110	
		REPLACEMENT OF SIDEWALK, IF NECESSARY		
		INCI LACEMENT OF SIDEWALK, IF NECESSART		
			1	
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			7 7 4	
		4 W 31 1	1 17	
) - 0		
FORSBERG CO	NSTRUCT	ON, NC.	SUBTOTAL	\$ 15,000.00
	//	3/8/2024	TAX (7%)	N/A
GREGG V. MARSI	н. V.P	Date	TOTAL	\$ 15,000.00

Laurel Road Community Development District

Securiteam - Pool Phone



North River Ranch Vistera Change Order Emergency Phone

VISCDDP1 - Amenities/Non-Entry

Emergency Phone

\$746.00

1 Emergency Phone

Project Summary

TOTAL:

\$746.00

Balance upon substantial completion

Installation and/or service taxes not included, if applicable.



Product Details



Emergency Phone

Connectivity Technology Cable Form Factor Surface Mount Wall Mount Height 5.2 Width 4 Depth 2 Application Usage Automated Teller Machine ATM Convention Center Elevator Emergency Entryway Lobby Medical Center Parking Lot Public Access Area Stadium Limited Warranty 2 Year



Terms, Scope, & Acceptance

Your satisfaction is important to us, and we plan to exceed your expectations! This proposal is a complete package, including design, wiring, equipment, installation.

All equipment is warranted by the manufacturers. We guarantee all installation work to be free of defects for a period of thirty days from installation date. If service is required, we will be happy to provide you with excellent service for your system.

Customer must maintain sufficient insurance to cover property damages or bodily injury for Customer and any of its licensees, invitees or others who are not such licensees, contractors, employees, agents or invitees of Securiteam, Inc. Customer agrees that recovery from Securiteam for any property damage or bodily injury shall be offset by payment from such insurance.

Prices contained in this proposal are valid for 30 days. Any changes to this proposal will be submitted in writing for approval.

To be supplied by others to Securiteam's specifications:

- Municipal permit fees (if applicable)
- > A/C power & electrical conduit
- Applicable internet or telephone communications services
- > 50% down and balance upon substantial completion

Accepted by Date Securiteam

I accept this proposal and authorize the work to be done and accept responsibility for payments due.

Laurel Road Community Development District

Funding Requests Nos. 136 – 138

Funding Requests Nos. 136 - 138

FR#	Description	Amount	Total
136	Bay Area Bobcat	\$ 1,750.00	
	Maverick Building Solutions	\$ 10,419.00	
			\$12,169.00
137	Bay Area Bobcat	\$ 1,850.00	
	GeoPoint Surveying	\$ 1,430.00	
	Mike Armstrong Landscaping	\$ 139,832.69	
		\$ 184,319.78	
			\$327,432.47
138	Driggers Engineering Services	\$ 1,183.50	
	LRK	\$ 8,882.70	
			\$10,066.20
		Total	\$349,667.67

Funding Request No. 136

2/2/2024

Item No.	Vendor	Invoice Number	С	Construction Fund	
1	Bay Area Bobcat Cut Dirt / Grade & Back Blade	97	\$	1,750.00	
2	Maverick Building Solutions Shade Structure Installation	161	\$	10,419.00	
		TOTAL	\$	12,169.00	

Vivian Carvalho
Secretary / Assistant Secretary

Funding Request No. 137

2/9/2024

Item No.	Vendor	Invoice Number	C	Construction Fund
1	Bay Area Bobcat			
	Phase 1 Dirt Fill	98	\$	1,850.0
2	GeoPoint Surveying			
	Phase 1 Survey Staking	89917-2	\$	1,430.0
3	Mike Armstrong Landscaping			
	Vistera Pay Application #3 Through 12/10/2023		\$	139,832.6
	Vistera Pay Application # Through 01/10/2024		\$	184,319.7

TOTAL \$ 327,432.47

Venessa Ripoll
Secretary / Assistant Secretary

Funding Request No. 138

2/23/2024

Item No.	Vendor	Invoice Number	C	Construction Fund	
1	Driggers Engineering Services Vistera Phase 1 Engineering Services Through 01/31/2024	SAL16592	\$	1,183.50	
2	LRK Vistera Amenity Services Through 01/31/2024	04.21020.00 - 14	\$	8,882.70	
		TOTAL	\$	10,066.20	

Vivian Carvalho

Secretary / Assistant Secretary

Laurel Road Community Development District

Payment Authorizations Nos. 033 – 036

Payment Authorizations Nos. 033 - 036

PA#	Description	Amount	Total
33	Advanced Aquatic Services	\$ 1,745.00	
	FPL	\$ 1,957.51	
			\$3,702.51
34	Clean Sweep Parking Lot Maintenance	\$ 760.00	
			\$760.00
35	Gannet Florida LocaliQ	\$ 170.50	
	PFM Group Consulting	\$ 4,400.00	
	Vogler Ashton	\$ 566.00	
			\$5,136.50
36	Supervisor Fees - 02/14/2024 Meeting		
	Dale Weidemiller	\$ 200.00	
	John Blakley	\$ 200.00	
	Pete Williams	\$ 200.00	
	Janice Snow	\$ 200.00	
	John Leinaweaver	\$ 200.00	
			\$1,000.00
		Total	\$10,599.01

Payment Authorization No. 033

2/2/2024

Item No.	Vendor	Invoice Number	General Fund
1	Advanced Aquatic Services February Lake Maintenance	10552618	\$ 1,745.00
2	FPL Streets Lights: Service 12/28/2023 - 01/29/2024	Acct: 89605-84509	\$ 1,957.51
		TOTAL	\$ 3,702.51

Vivian Carvalho
Secretary / Assistant Secretary

Payment Authorization No. 034

2/9/2024

Item No.	Vendor	Invoice Number 53827	General Fund		
1	Clean Sweep Parking Lot Maintenance January Power Sweeping	53827	\$ 760.00		
		TOTAL	\$ 760.00		

Secretary / Assistant Secretary

Payment Authorization No. 035

2/16/2024

Item No.	Vendor	Invoice Number	General Fund
1	Gannet Florida LocaliQ Legal Ad On 01/03/2024 (Ad: 9647359)	6202025	\$ 170.50
2	PFM Group Consulting February DM Fee	DM-02-2024-27	\$ 4,400.00
3	Vogler Ashton General Counsel Through 01/09/2024	1104	\$ 566.00
		TOTAL	\$ 5,136.50

Venessa Ripoll
Secretary / Assistant Secretary

Payment Authorization No. 036

2/23/2024

Item No.	Vendor	Invoice Number	(General Fund
1	Supervisor Fees - 02/14/2024 Meeting			
	Dale Weidemiller		\$	200.00
	John Blakley		\$	200.00
	Pete Williams		\$	200.00
	Janice Snow		\$	200.00
	John Leinaweaver		\$	200.00
		TOTAL	\$	1,000.00

Vivian Carvalho
Secretar Iry

Laurel Road Community Development District

District Financial Statements

Statement of Financial Position As of 1/31/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total	
		<u>Assets</u>				
Current Assets						
General Checking Account	\$352,616.79				\$352,616.79	
Assessments Receivable	27,364.32				27,364.32	
Due From Other Funds	41.01				41.01	
Prepaid Expenses	707.71				707.71	
Deposits	4,200.00				4,200.00	
Due From Other Funds		\$49,000.81			49,000.81	
Series 2021A1 Debt Service Reserve		326,971.87			326,971.87	
Series 2021A2 Debt Service Reserve		164,843.75			164,843.75	
Series 2021A Revenue		627,206.79			627,206.79	
Series 2021A2 Interest		0.05			0.05	
Series 2021A1 Prepayment		4,790.81			4,790.81	
Series 2021A2 Prepayment		1,754,669.90			1,754,669.90	
Accounts Receivable - Due from Developer			\$776,698.88		776,698.88	
Series 2021A Acquisition/Construction			2,027.54		2,027.54	
Total Current Assets	\$384,929.83	\$2,927,483.98	\$778,726.42	\$0.00	\$4,091,140.23	
<u>Investments</u>						
Amount Available in Debt Service Funds				\$2,878,483.17	\$2,878,483.17	
Amount To Be Provided				18,301,516.83	18,301,516.83	
Total Investments	\$0.00	\$0.00	\$0.00	\$21,180,000.00	\$21,180,000.00	
Total Assets	\$384,929.83	\$2,927,483.98	\$778,726.42	\$21,180,000.00	\$25,271,140.23	

Statement of Financial Position As of 1/31/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
Current Liabilities					
Notes and Loans Payable - Current	\$41.01				\$41.01
Due To Other Funds	49,000.81				49,000.81
Deferred Revenue	27,364.32				27,364.32
Accounts Payable			\$776,698.88		776,698.88
Retainage Payable			6,164.89		6,164.89
Deferred Revenue			776,698.88		776,698.88
Total Current Liabilities	\$76,406.14	\$0.00	\$1,559,562.65	\$0.00	\$1,635,968.79
Long Term Liabilities Revenue Bonds Payable - Long-Term				\$21,180,000.00	\$21,180,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$21,180,000.00	\$21,180,000.00
Total Long Term Liabilities	φ0.00	φυ.υυ	φυ.υυ	\$21,180,000.00	φ21,100,000.00
Total Liabilities	\$76,406.14	\$0.00	\$1,559,562.65	\$21,180,000.00	\$22,815,968.79
Net Assets					
Net Assets, Unrestricted	(\$0.05)				(\$0.05)
Net Assets - General Government	14,979.39				14,979.39
Current Year Net Assets - General Government	293,544.35				293,544.35
Net Assets, Unrestricted		\$719,470.34			719,470.34
Current Year Net Assets, Unrestricted		2,208,013.64			2,208,013.64
		,,,	(0000 500 54)		
Net Assets, Unrestricted			(\$689,509.54)		(689,509.54)
Current Year Net Assets, Unrestricted			(91,326.69)		(91,326.69)
Total Net Assets	\$308,523.69	\$2,927,483.98	(\$780,836.23)	\$0.00	\$2,455,171.44
Total Liabilities and Net Assets	\$384,929.83	\$2,927,483.98	\$778,726.42	\$21,180,000.00	\$25,271,140.23

Statement of Activities As of 1/31/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
Revenues					
On-Roll Assessments	\$315,751.10				\$315,751.10
Off-Roll Assessments	27,364.32				27,364.32
On-Roll Assessments		\$654,705.60			654,705.60
Other Assessments		2,085,605.95			2,085,605.95
Developer Contributions			\$319,653.99		319,653.99
Other Income & Other Financing Sources			447,000.00		447,000.00
Total Revenues	\$343,115.42	\$2,740,311.55	\$766,653.99	\$0.00	\$3,850,080.96
<u>Expenses</u>					
Supervisor Fees	\$4,000.00				\$4,000.00
Public Officials' Liability Insurance	2,604.00				2,604.00
Trustee Services	4,260.40				4,260.40
Management	17,600.00				17,600.00
Disclosure	250.00				250.00
District Counsel	1,813.50				1,813.50
Assessment Administration	5,500.00				5,500.00
Postage & Shipping	1.89				1.89
Legal Advertising	1,441.50				1,441.50
Web Site Maintenance	900.00				900.00
Dues, Licenses, and Fees	175.00				175.00
General Insurance	3,182.00				3,182.00
Lake Maintenance	6,980.00				6,980.00
Street Sweeping	2,470.00				2,470.00
Streetlights	5,812.95				5,812.95
Series 2021 A2 Principal Payments		\$185,000.00			185,000.00
Series 2021 A1 Interest Payments		205,256.26			205,256.26
Series 2021 A2 Interest Payments		153,359.38			153,359.38
Engineering			\$9,609.82		9,609.82
Contingency			851,889.55		851,889.55
Total Expenses	\$56,991.24	\$543,615.64	\$861,499.37	\$0.00	\$1,462,106.25

Statement of Activities As of 1/31/2024

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt	Total
Other Revenues (Expenses) & Gains (Losses)					
Interest Income	\$7,420.17				\$7,420.17
Dividend Income		\$11,317.73			11,317.73
Dividend Income			\$3,518.69		3,518.69
Total Other Revenues (Expenses) & Gains (Losses)	\$7,420.17	\$11,317.73	\$3,518.69	\$0.00	\$22,256.59
Change In Net Assets	\$293,544.35	\$2,208,013.64	(\$91,326.69)	\$0.00	\$2,410,231.30
Net Assets At Beginning Of Year	\$14,979.34	\$719,470.34	(\$689,509.54)	\$0.00	\$44,940.14
Net Assets At End Of Year	\$308,523.69	\$2,927,483.98	(\$780,836.23)	\$0.00	\$2,455,171.44

Budget to Actual For the Month Ending 1/31/2024

Year To Date

Part		Actual			Budget		Variance		FY 2024	
On-Roll Assessments \$ 315,751.10 \$ 105,092.29 \$ 210,658.81 \$ 315,761.00 Off-Roll Assessments 27,364.32 18,243.46 9,120.66 5.5 Not Revenues \$ 343,115.42 \$ 123,335.75 \$ 219,779.67 \$ 370 Seperal & Administrative Expenses \$ 4,000.00 \$ 4,000.00 \$ 4,000.00 \$ - \$ 1.0 Public Officials' Liability Insurance 2,604.00 1,000.00 1,000.00 1,004.00 \$ - \$ 1.0 Public Officials' Liability Insurance 2,604.00 1,000.00 1,000.00 1,000.00 1,000.00 1 600.00 \$ 1.0 \$ 1.0 5.0 \$ 1.0 </th <th></th> <th></th> <th></th> <th></th> <th> .</th> <th></th> <th></th> <th>Add</th> <th>pted Budge</th>					.			Add	pted Budge	
Off-Roll Assessments 27,364.32 18,243.46 9,120.86 5.5 Net Revenues \$ 343,115.42 \$ 123,335.75 \$ 219,778.67 \$ 370 General & Administrative Expenses \$ 4,000.00 \$ 4,000.00 \$ 4,000.00 \$ 4,000.00 \$ 1,000.00 1,604.00 1.7 \$ 1.7 Public Officials Liability Insurance 2,604.00 1,000.00 1,604.00 1.6 \$ 1.7										
Off-Roll Assessments 27,364,32 18,243,45 9,120,86 5.9 Not Revenues \$ 343,116,42 \$ 123,335,75 \$ 219,779,67 \$ 370 General & Administrative Expenses Supervisor Fees \$ 4,000,00 \$ 4,000,00 \$ 1.000,00 1,604,00 1.75 1.75 Supervisor Fees \$ 4,000,00 \$ 1,000,00 1,604,00 1.75	ssessments	\$	315,751.10	\$	105,092.29	\$	210,658.81	\$	315,276.88	
Net Revenues	ssessments	·	· ·	·	18,243.46		· ·	·	54,730.39	
Supervisor Fees \$ 4,000.00 \$ 4,000.00 \$ - \$ 17 Public Officials' Liability Insurance 2,604.00 1,000.00 1,604.00 3 Trustee Services 4,260.40 1,333.33 2,927.07 4 Management 17,600.00 17,600.00 - 55 Engineering 25.00 333.33 (83.33) 15 District Coursel 1813.50 8,333.33 (6,519.83) 22 Assessment Administration 5,500.00 1,833.33 3,666.67 6 Reamortization Schedules - 41.67 (41.67) 41.67 (41.67) Arbitrage Calculation - 2,166.67 (2,166.67) 6 66.67 (66.67) 66.67 </td <td>venues</td> <td>\$</td> <td></td> <td>\$</td> <td></td> <td>\$</td> <td></td> <td>\$</td> <td>370,007.27</td>	venues	\$		\$		\$		\$	370,007.27	
Public Officials' Liability Insurance	dministrative Expenses									
Public Officials' Liability Insurance	r Fees	\$	4.000.00	\$	4.000.00	\$	_	\$	12,000.00	
Trustee Services			· ·	·	•		1.604.00	·	3,000.00	
Management 17,600.00 17,600.00 - 55 Engineering - 5,000.00 (5,000.00) 15 Disclosure 250.00 333.33 (83.33) 15 District Counsel 1,813.50 8,333.33 (6,519.83) 22 Assessment Administration 5,500.00 1,833.33 3,666.67 3 Reamortization Schedules - 41.67 (41.67) 4 Audit - 2,166.67 (2,166.67) 6 Arbitrage Calculation - 166.67 (166.67) 6 Arbitrage Calculation - 66.67 (66.67) 6 Arbitrage Calculation - 166.67 (166.67) 6 Arbitrage Calculation - 166.67 (166.67) 6 Arbitrage Calculation - 2,166.67 (164.78) 1 Legal Advertising 1,441.50 2,666.67 (166.67) 1 6 66.67 (1,666.67) 1 6 666.67 (1,666.67)			*		•		· ·		4,000.00	
Engineering					· ·		_,0		52,800.00	
Disclosure 250.00 333.33 (83.33) Caliform Counsel 1.813.50 8.333.33 (6.519.83) 2.22 Assessment Administration 5,500.00 1.833.33 3,666.67 3 Reamortization Schedules - 41.67 (41.67) Audit - 2,166.67 (2,166.67) 6 Arbitrage Calculation - 166.67 (166.67) 7 Telephone - 66.67 (66.67) 66.67 (66.67) 166.67 (164.78) 1 66.67 (66.67) 66.67 (66.67) 1 66.67 (66.67) 1 66.67 (66.67) 66.67 (66.67) 1 66.67 (66.67) 1 66.67 (66.67) 1 66.67 (66.67) 1 66.67 (66.67) 1 66.67 1 66.67 1 66.67 1 66.67 1 66.66 7 2 2 2 2 2 2 2 2 2 2 2 2 <td></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td>(5 000 00)</td> <td></td> <td>15,000.00</td>			-				(5 000 00)		15,000.00	
District Counsel	-		250.00						1,000.00	
Assessment Administration 5,500.00 1,833.33 3,666.67 8 Reamortization Schedules - 41.67 (41.67) 4 Audit - 2,166.67 (2,166.67) 6 Arbitrage Calculation - 166.67 (166.67) 6 Telephone - 66.67 (66.67) 6 Postage & Shipping 1.89 166.67 (125.17) 6 Legal Advertising 1.441.50 2,666.67 (1,225.17) 6 Miscellaneous - 200.00 (200.00) 0 Office Supplies - 176.65 (176.65) 0 Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 4 Maintenance Staff - 6,666.67 (6,666.67) 2 Lifestyle Staff - 6,666.67 (6,666.67) 2 Resident Services 38,546.29 62,809.99 (24,263.70) 188 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>, ,</td> <td></td> <td>25,000.00</td>							, ,		25,000.00	
Reamortization Schedules - 41.67 (41.67) Audit - 2,166.67 (2,166.67) 6 Arbitrage Calculation - 166.67 (166.67) 6 Telephone - 66.67 (66.67) 1 Postage & Shipping 1.89 166.67 (164.78) 1 Legal Advertising 1,441.50 2,666.67 (1,225.17) 8 Miscellaneous - 200.00 (200.00) 2 Office Supplies - 176.65 (176.65) 1 Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 1 Maintenance Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 3,333.33 116 Total General & Administrative Expenses \$ 8,26,209.99 \$ (2,4263.70) \$ 18 Field Operations Expenses - 1,166.67 \$ 1,666.67 \$ 1,666.67			•		· ·				5,500.00	
Audit - 2,166.67 (2,166.67) 6 Arbitrage Calculation - 186.67 (166.67) 1 Telephone - 66.67 (66.67) 1 Postage & Shipping 1.89 166.67 (164.78) 1 Legal Advertising 1,441.50 2,666.67 (1,225.17) 8 Miscellaneous - 200.00 (200.00) 200.00 (200.00) (200.00) (200.00) (200.00) (200.00) (200.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (100.00) (200.00)							· ·		125.00	
Arbitrage Calculation - 166.67 (166.67) Telephone - 66.67 (66.67) Postage & Shipping 1.89 166.67 (164.78) Legal Advertising 1.441.50 2,666.67 (1,225.17) 6.60 Miscellaneous - 200.00 (200.00) Office Supplies - 176.65 (176.65) Web Site Maintenance 900.00 1,000.00 (100.00) 6.50 Web Site Maintenance 900.00 1,000.00 (100.00) 6.50 Maintenance Staff - 6,666.67 (6,666.67) 2.60 Resident Services - 6,666.67 (6,666.67) 2.60 Resident Services - 3,333.33 (3,333.33) 11.60 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 188 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,666.67) \$ 5.50 Water Reclaimed - 1,666.67 (1,666.67) \$ 5.50 General Insurance 3,182.00 1,984.00 1,198.00 6.60 Property & Casualty Insurance - 1,700.00 (1,700.00) 6.60 Read Maintenance 6,980.00 6,000.00 980.00 180 Landscaping Maintenance & Material - 8,333.33 (833.33) 2.50 Landscaping Maintenance & Material - 8,333.33 (833.33) 2.50 Contingency - 3,333.33 (333.33) (333.33) 1.60	ation concludes						, ,		6,500.00	
Telephone - 66.67 (66.67) Postage & Shipping 1.89 166.67 (164.78) Legal Advertising 1,441.50 2,666.67 (1,225.17) 8 Miscellaneous - 200.00 (200.00) Office Supplies - 176.65 (176.65) Web Site Maintenance 900.00 1,000.00 (100.00) 3 Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 11 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 180 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ 1,166.67 \$ 1,266.67 \$ 1,266.67 \$ 1,266.67 \$ 1,266.67 \$ 1,266.67 \$ 1,266.67	Calculation		_						500.00	
Postage & Shipping 1.89 166.67 (164.78) Legal Advertising 1,441.50 2,666.67 (1,225.17) 8 Miscellaneous - 200.00 (200.00) 2 Office Supplies - 176.65 (176.65) 176.65 Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 11 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 180 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,666.67) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00) \$ (200.00)			-				,		200.00	
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Miscellaneous - 200.00 (200.00) Office Supplies - 176.65 (176.65) Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 10 Total General & Administrative Expenses \$ 38,546.29 62,809.99 \$ (24,263.70) \$ 180 Field Operations Expenses *** *** 1,166.67 (1,166.67) \$ 3 Electric \$ - \$ 1,166.67 (1,666.67) \$ 3 Water Reclaimed - \$ 1,666.67 (1,666.67) \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 3 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 3 Irrigation - 66.67 (66.67) \$									500.00 8,000.00	
Office Supplies - 176.65 (176.65) Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 11 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 186 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - \$ 1,666.67 (1,666.67) \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 3 General Insurance 3,182.00 1,984.00 1,198.00 \$ 3 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 3 Irrigation - 66.67 (66.67) \$ 66.67 (66.67) \$ 66.67 (66.67)	-		1,441.50		· ·				•	
Web Site Maintenance 900.00 1,000.00 (100.00) 3 Dues, Licenses, and Fees 175.00 58.33 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 10 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 180 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - 1,666.67 (1,666.67) \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 3 General Insurance 3,182.00 1,984.00 1,198.00 \$ 3 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 3 Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 833.33 (833.33) 2 Contingenc			-				,		600.00	
Dues, Licenses, and Fees 175.00 58.33 116.67 Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 10 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 180 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - 1,666.67 (1,666.67) \$ 3 \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 3 \$ 3 \$ 3 General Insurance 3,182.00 1,984.00 1,198.00 \$ 3 <t< td=""><td>•</td><td></td><td>-</td><td></td><td></td><td></td><td>,</td><td></td><td>530.00</td></t<>	•		-				,		530.00	
Maintenance Staff - 6,666.67 (6,666.67) 20 Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 10 Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 186 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - 1,666.67 (1,666.67) \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 6 General Insurance 3,182.00 1,984.00 1,198.00 \$ 6 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 6 Irrigation - 66.67 (66.67) \$ 6 Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscape Improvements - 833.33 (833.33) 26 Contingency - 3,333.33 (3,333.33) 10 <td></td> <td></td> <td></td> <td></td> <td>· ·</td> <td></td> <td>,</td> <td></td> <td>3,000.00</td>					· ·		,		3,000.00	
Lifestyle Staff - 6,666.67 (6,666.67) 20 Resident Services - 3,333.33 (3,333.33) 10 Total General & Administrative Expenses \$ 38,546.29 62,809.99 (24,263.70) \$ 188 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - 1,666.67 (1,666.67) \$ 3 Equipment Rental - 2,000.00 (2,000.00) \$ 6 General Insurance 3,182.00 1,984.00 1,198.00 \$ 7 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 7 Irrigation - 66.67 (66.67) \$ 7 Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (833.33) 20 Landscape Improvements - 833.33 (3,333.33) 10 Contingency - 3,333.33 (3,333.33) 10			1/5.00						175.00	
Total General & Administrative Expenses - 3,333.33 (3,333.33) 10			-						20,000.00	
Total General & Administrative Expenses \$ 38,546.29 \$ 62,809.99 \$ (24,263.70) \$ 188 Field Operations Expenses Electric \$ - \$ 1,166.67 \$ (1,166.67) \$ 3 Water Reclaimed - 1,666.67 (1,666.67) \$ 6 Equipment Rental - 2,000.00 (2,000.00) \$ 6 General Insurance 3,182.00 1,984.00 1,198.00 \$ 7 Property & Casualty Insurance - 1,700.00 (1,700.00) \$ 7 Irrigation - 66.67 (66.67) \$ 8 Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 25 Contingency - 3,333.33 (3,333.33) 10			-						20,000.00	
Field Operations Expenses State State			-						10,000.00	
Electric \$ - \$ 1,166.67 \$ 1,166.67 \$ 3 Water Reclaimed - 1,666.67 (1,666.67) 5 5 Equipment Rental - 2,000.00 (2,000.00) 6 General Insurance 3,182.00 1,984.00 1,198.00 5 Property & Casualty Insurance - 1,700.00 (1,700.00) 5 Irrigation - 66.67 (66.67) 6 Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 2 Landscape Improvements - 833.33 (833.33) 3 Contingency - 3,333.33 (3,333.33) 10	eneral & Administrative Expenses	\$	38,546.29	\$	62,809.99	\$	(24,263.70)	\$	188,430.00	
Water Reclaimed - 1,666.67 (1,666.67) 8 Equipment Rental - 2,000.00 (2,000.00) 6 General Insurance 3,182.00 1,984.00 1,198.00 8 Property & Casualty Insurance - 1,700.00 (1,700.00) 8 Irrigation - 66.67 (66.67) Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 26 Contingency - 3,333.33 (3,333.33) 16	ions Expenses									
Equipment Rental - 2,000.00 (2,000.00) 6 General Insurance 3,182.00 1,984.00 1,198.00 5 Property & Casualty Insurance - 1,700.00 (1,700.00) 5 Irrigation - 66.67 (66.67) Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 3 Contingency - 3,333.33 (3,333.33) 16		\$	-	\$	1,166.67	\$	(1,166.67)	\$	3,500.00	
General Insurance 3,182.00 1,984.00 1,198.00 8 Property & Casualty Insurance - 1,700.00 (1,700.00) 8 Irrigation - 66.67 (66.67) Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 2 Landscape Improvements - 833.33 (833.33) 3 Contingency - 3,333.33 (3,333.33) 10	claimed		-		1,666.67		(1,666.67)		5,000.00	
Property & Casualty Insurance - 1,700.00 (1,700.00) 8 Irrigation - 66.67 (66.67) Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 2 Landscape Improvements - 833.33 (833.33) 2 Contingency - 3,333.33 (3,333.33) 10	t Rental		-		2,000.00		(2,000.00)		6,000.00	
Irrigation - 66.67 (66.67) Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 25 Contingency - 3,333.33 (3,333.33) 10	surance		3,182.00		1,984.00		1,198.00		5,952.00	
Lake Maintenance 6,980.00 6,000.00 980.00 18 Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 2 Contingency - 3,333.33 (3,333.33) 10	Casualty Insurance		-		1,700.00		(1,700.00)		5,100.00	
Landscaping Maintenance & Material - 8,333.33 (8,333.33) 25 Landscape Improvements - 833.33 (833.33) 2 Contingency - 3,333.33 (3,333.33) 10			-		66.67		(66.67)		200.00	
Landscape Improvements - 833.33 (833.33) 2 Contingency - 3,333.33 (3,333.33) 10	itenance		6,980.00		6,000.00		980.00		18,000.00	
Contingency - 3,333.33 (3,333.33) 10	ng Maintenance & Material		-		8,333.33		(8,333.33)		25,000.00	
Contingency - 3,333.33 (3,333.33) 10			-		833.33		(833.33)		2,500.00	
	·		-						10,000.00	
			-				,		1,000.00	
Street Sweeping 2,470.00 5,000.00 (2,530.00) 15			2,470.00						15,000.00	
Lighting - 66.67 (66.67)	- -		· <u>-</u>		•				200.00	
· ,	s - Leasing		5,812.95				, ,		35,000.00	
	_		-				,		2,500.00	
Total Field Operations Expenses \$ 18,444.95 \$ 44,984.00 \$ (26,539.05) \$ 134	ield Operations Expenses	\$	18,444.95	\$	44,984.00	\$	(26,539.05)	\$	134,952.00	

Budget to Actual For the Month Ending 1/31/2024

Year To Date

	Actual Budget		Variance		FY 2024 Adopted Budget		
Vistera - Amenity Expenses							
Clubhouse Electric	\$	-	\$ 1,250.00	\$	(1,250.00)	\$	3,750.00
Clubhouse Water		-	1,666.67		(1,666.67)		5,000.00
Amenity - Telephone		-	20.83		(20.83)		62.50
Amenity - Cable TV / Internet / Wi-Fi		-	1,083.33		(1,083.33)		3,250.00
Amenity - Landscape Maintenance		-	4,166.67		(4,166.67)		12,500.00
Amenity - Irrigation Repairs		-	1,666.67		(1,666.67)		5,000.00
Amenity - Pool Maintenance		-	900.00		(900.00)		2,700.00
Amenity - Exterior Cleaning		-	1,250.00		(1,250.00)		3,750.00
Amenity - Interior Cleaning		-	1,666.67		(1,666.67)		5,000.00
Amenity - Pest Control		-	83.33		(83.33)		250.00
Amenity - Fitness Equipment Leasing		-	795.00		(795.00)		2,385.00
Amenity - Security		-	867.59		(867.59)		2,602.77
Amenity - Pool Equipment		-	125.00		(125.00)		375.00
Total Vistera - Amenity Expenses	\$	-	\$ 15,541.76	\$	(15,541.76)	\$	46,625.27
Total Expenses	\$	56,991.24	\$ 123,335.75	\$	(66,344.51)	\$	370,007.27
Other Revenues (Expenses) & Gains (Losses)							
Interest Income	\$	7,420.17	\$ -	\$	7,420.17	\$	-
Total Other Revenues (Expenses) & Gains (Losses)	\$	7,420.17	\$ -	\$	7,420.17	\$	-
Net Income (Loss)	\$	293,544.35	\$ -	\$	293,544.35	\$	-