

Laurel Road Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817

Phone 407-723-5900; Fax 407-723-5901

<https://laurelroadcdd.com/>

The following is the agenda for the Board of Supervisors Meeting for the **Laurel Road Community Development District** scheduled to be held **Wednesday, March 13, 2024, at 12:30 PM located at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240**. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956

Passcode: 2536 634 0209

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

1. Consent Agenda

1. Minutes of the February 14, 2024, Board of Supervisors' Meeting
2. Funding Request Nos. 136 – 138
3. Payment Authorizations Nos. 033 – 036
4. District Financial Statements *(provided under separate cover)*

Business Matters

Other Business

Staff Reports

District Counsel
District Engineer
District Manager

Supervisor Requests and Comments

Adjournment



**Laurel Road
Community Development District**

Consent Agenda

**Laurel Road
Community Development District**

Minutes of the February 14, 2024,
Board of Supervisors' Meeting

MINUTES OF MEETING

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING

Wednesday, February 14, 2024, at 12:30 p.m.

**5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present at roll call:

Pete Williams	Chairperson	
Janice Snow	Vice Chairperson	
John Blakley	Assistant Secretary	
John Leinaweaver	Assistant Secretary	
Dale Weidemiller	Assistant Secretary	(via phone)

Also present at roll call via speakerphone or in-person:

Vivian Carvalho	PFM Group Consulting LLC - District Manager	
Jorge Jimenez	PFM Group Consulting LLC – ADM	(via phone)
Amanda Lane	PFM Group Consulting LLC – District Accountant	(via phone)
Tom Panaseny	Neal Communities – Developer	(via phone)
Jim Schier	Neal Communities – Developer	
Bobbi Claybrooke	AM Engineering, LLC District Engineer	(via phone)
John McKay	J.H. McKay, LLC	
Andy Richardson	Neal Communities	

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:30 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consent Agenda

- 1. Minutes of the January 10, 2024, Board of Supervisors' Meeting**
- 2. Bay Area Bobcat Berm/Clean-up & Grading**
- 3. Florida Premier Turf – Sod**
- 4. Empire Horticultural Services – Parking Lot Landscape**
- 5. Mike Armstrong Landscaping Change Orders #3, 4, & 5 – Vistera**
- 6. Maverick Building Solutions – Golf Cart Parking Shades**
- 7. Grau & Associates FY 2023 Audit Engagement Letter**
- 8. Funding Requests Nos. 133 – 135**
- 9. Payment Authorizations Nos. 030 – 032**
- 10. Series 2021 Requisitions Nos. 122 – 134**
- 11. District Financial Statements**

The Board asked that items #4 and #6 be removed from the Consent Agenda.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the constant agenda items 1 - 3, 5, & 7 - 11.

SECOND ORDER OF BUSINESS

Business Matters

Consideration of Decorative Paver Concepts Proposal for Model Parking Pavers

Mr. Panaseny asked that this item be removed from the agenda as it is not District related expenses.

Consideration of Mike Armstrong Landscaping Change Order #6 – Vistera

ON MOTION by Ms. Snow, seconded by Mr. Williams, with all in favor the Board approved the Mike Armstrong Change Order #6 - Vistera.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – Not present.

District Engineer – No report.

District Manager – Ms. Carvalho stated that the District will begin the process of building the FY 2025 budget with a proposed budget being presented at May 2024 meeting.

Audience Comments and Supervisor Requests

There were no requests at this time.

FOURTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments.

ON MOTION by Mr. Blakley, seconded by Mr. Williams, with all in favor, the February 14, 2024, Board of Supervisors' Meeting for the Laurel Road Community Development District was adjourned at 12:35 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

**Laurel Road
Community Development District**

Funding Requests Nos. 136 – 138

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT

Funding Requests Nos. 136 - 138

FR #	Description	Amount	Total
136	Bay Area Bobcat	\$ 1,750.00	
	Maverick Building Solutions	\$ 10,419.00	
			\$12,169.00
137	Bay Area Bobcat	\$ 1,850.00	
	GeoPoint Surveying	\$ 1,430.00	
	Mike Armstrong Landscaping	\$ 139,832.69	
		\$ 184,319.78	
			\$327,432.47
138	Driggers Engineering Services	\$ 1,183.50	
	LRK	\$ 8,882.70	
			\$10,066.20
		Total	\$349,667.67

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 136

2/2/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Bay Area Bobcat Cut Dirt / Grade & Back Blade	97	\$ 1,750.00
2	Maverick Building Solutions Shade Structure Installation	161	\$ 10,419.00
TOTAL			\$ 12,169.00

Vivian Carvalho
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 137

2/9/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Bay Area Bobcat Phase 1 Dirt Fill	98	\$ 1,850.00
2	GeoPoint Surveying Phase 1 Survey Staking	89917-2	\$ 1,430.00
3	Mike Armstrong Landscaping Visterra Pay Application #3 Through 12/10/2023	--	\$ 139,832.69
	Visterra Pay Application # Through 01/10/2024	--	\$ 184,319.78
TOTAL			\$ 327,432.47

Venessa Ripoll
Secretary / Assistant Secretary



Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 138

2/23/2024

Item No.	Vendor	Invoice Number	Construction Fund
1	Driggers Engineering Services Visterra Phase 1 Engineering Services Through 01/31/2024	SAL16592	\$ 1,183.50
2	LRK Visterra Amenity Services Through 01/31/2024	04.21020.00 - 14	\$ 8,882.70
TOTAL			\$ 10,066.20

Vivian Carvalho

Secretary / Assistant Secretary



Board Member

**Laurel Road
Community Development District**

Payment Authorizations Nos. 033 – 036

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT
Payment Authorizations Nos. 033 - 036

PA #	Description	Amount	Total
33	Advanced Aquatic Services	\$ 1,745.00	
	FPL	\$ 1,957.51	
			\$3,702.51
34	Clean Sweep Parking Lot Maintenance	\$ 760.00	
			\$760.00
35	Gannet Florida LocaliQ	\$ 170.50	
	PFM Group Consulting	\$ 4,400.00	
	Vogler Ashton	\$ 566.00	
			\$5,136.50
36	Supervisor Fees - 02/14/2024 Meeting		
	Dale Weidemiller	\$ 200.00	
	John Blakley	\$ 200.00	
	Pete Williams	\$ 200.00	
	Janice Snow	\$ 200.00	
	John Leinaweaver	\$ 200.00	
			\$1,000.00
		Total	\$10,599.01

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 033

2/2/2024

Item No.	Vendor	Invoice Number	General Fund
1	Advanced Aquatic Services February Lake Maintenance	10552618	\$ 1,745.00
2	FPL Streets Lights: Service 12/28/2023 - 01/29/2024	Acct: 89605-84509	\$ 1,957.51
TOTAL			\$ 3,702.51

Vivian Carvalho

Secretary / Assistant Secretary



Board Member


**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 034

2/9/2024

Item No.	Vendor	Invoice Number	General Fund
1	Clean Sweep Parking Lot Maintenance January Power Sweeping	53827	\$ 760.00
TOTAL			\$ 760.00

Venessa Ripoll
Secretary / Assistant Secretary



Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 035

2/16/2024

Item No.	Vendor	Invoice Number	General Fund
1	Gannet Florida LocaliQ Legal Ad On 01/03/2024 (Ad: 9647359)	6202025	\$ 170.50
2	PFM Group Consulting February DM Fee	DM-02-2024-27	\$ 4,400.00
3	Vogler Ashton General Counsel Through 01/09/2024	1104	\$ 566.00
TOTAL			\$ 5,136.50

Venessa Ripoll
Secretary / Assistant Secretary



Board Member


**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 036

2/23/2024

Item No.	Vendor	Invoice Number	General Fund
1	Supervisor Fees - 02/14/2024 Meeting		
	Dale Weidemiller	--	\$ 200.00
	John Blakley	--	\$ 200.00
	Pete Williams	--	\$ 200.00
	Janice Snow	--	\$ 200.00
	John Leinaweaver	--	\$ 200.00
TOTAL			\$ 1,000.00

Vivian Carvalho
Secretary / Assistant Secretary


Board Member

Laurel Road CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270

LaneA@pfm.com // (407) 723-5925

RECEIVED
By Amanda Lane at 8:40 am, Feb 26, 2024

**Laurel Road
Community Development District**

District Financial Statements
(provided under separate cover)