

Laurel Road Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817
Phone 407-723-5900; Fax 407-723-5901

The following is the agenda for the Board of Supervisors Meeting for the **Laurel Road Community Development District** scheduled to be held **Wednesday July 12, 2023, at 12:30 PM located at 5800 Lakewood Ranch Blvd, Sarasota, FL 34240**. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956

Passcode: 2536 634 0209

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
 - Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
1. Consideration of the Minutes of the June 14, 2023, Board of Supervisors' Meeting

Business Matters

2. Ratification of Funding Requests Nos. 113 – 115
3. Ratification of Payment Authorizations Nos. 006 – 007
4. Review of District Financial Statements *(provided under separate cover)*

Other Business

Staff Reports

District Counsel
District Engineer
District Manager

Supervisor Requests and Audience Comments

Adjournment



**Laurel Road
Community Development District**

Minutes of the June 14, 2023,
Board of Supervisors Meeting

MINUTES OF MEETING

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING

Wednesday, June 14, 2023, at 12:30 p.m.

**5800 Lakewood Ranch Blvd,
Sarasota, FL 34240**

Board Members present at roll call:

Pete Williams	Chairperson
Janice Snow	Vice Chairperson
John Blakley	Assistant Secretary
John Leinaweaver	Assistant Secretary
Dale Weidemiller	Assistant Secretary

Also present at roll call via speakerphone or in-person:

Vivian Carvalho	PFM Group Consulting LLC - District Manager	
Venessa Ripoll	PFM Group Consulting LLC - District Manager	(via phone)
Jorge Jimenez	PFM Group Consulting LLC - ADM	(via phone)
Tom Panaseney	Neal Communities	(via phone)
Jim Schier	Neal Communities	
John McKay	J. H. McKay, LLC	

FIRST ORDER OF BUSINESS

Administrative Matters

Roll Call

The Board of Supervisors' Meeting for Laurel Road CDD was called to order at 12:33 p.m. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments.

Consideration of the Minutes of the May 10, 2023, Board of Supervisors' Meeting

The Board reviewed the minutes.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the Minutes of the May 10, 2023, Board of Supervisors' Meeting.

SECOND ORDER OF BUSINESS

Business Matters

Review and Acceptance of Fiscal Year 2022 Audit

Ms. Carvalho noted that the report was reviewed by District staff and was determined to be a clean audit.

ON MOTION by Mr. Weidemiller, seconded by Mr. Williams, with all in favor, the Board accepted the Fiscal Year 2022 Audit.

Consideration of Advanced Aquatic Waterway Management Proposal

ON MOTION by Mr. Weidemiller, seconded by Ms. Snow, with all in favor, the Board approved the Advanced Aquatic Waterway Management Proposal.

Consideration of FEDCO FPL Feeder and Primary Conduit System Installation Proposal – Visterra Phase 1A

Mr. Panaseny reviewed the proposal for the Board. Ms. Carvalho stated the cost for Phase 1 is \$98,915.00.

ON MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved the FEDCO FPL Feeder and Primary Conduit System Installation Proposal – Visterra Phase 1A.

Consideration of FEDCO FPL Feeder and Primary Conduit System Installation Proposal – Visterra Phase 1B

Ms. Carvalho stated the cost for Phase 1B is \$106,875.85.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board approved the FEDCO FPL Feeder and Primary Conduit System Installation Proposal – Visterra Phase 1B.

**Ratification of Purchase Order No. 210511
for Visterra of Venice Phase 1**

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board ratified Purchase Order No. 210511 for Visterra of Venice Phase 1.

**Ratification of Funding Requests Nos.
106 – 112**

The Board reviewed the funding requests.

ON MOTION by Mr. Williams, seconded by Mr. Leinaweaver, with all in favor, the Board ratified funding requests Nos. 106 – 112.

**Ratification of Payment Authorizations
Nos. 004 – 005**

ON MOTION by Mr. Williams, seconded by Ms. Snow, with all in favor, the Board ratified Payment Authorizations Nos. 004 – 005.

Review of District Financial Statements

The Board reviewed the District Financial Statements as of April 30, 2023.

ON MOTION by Mr. Weidemiller, seconded by Ms. Snow, with all in favor, the Board accepted the District Financial Statements.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – No report.

District Engineer – Not present.

District Manager – Ms. Carvalho reminded the Board that their Form 1 are due by July 1, 2023, to the Supervisors of Elections of the county in which they reside, and the next Board meeting is scheduled for July 12, 2023 at 12:30 p.m.

Audience Comments and Supervisor Requests

There were no audience comments or supervisor requests.

FOURTH ORDER OF BUSINESS

Adjournment

There were no other questions or comments.

ON MOTION by Ms. Snow, seconded by Mr. Blakley, with all in favor, the June 14, 2023, Board of Supervisors' Meeting for the Laurel Road Community Development District was adjourned at 12:44 p.m.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

**Laurel Road
Community Development District**

Funding Requests Nos. 113 – 115

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT

Funding Request No. 113-115

FR #	Description	Amount	Total
113	Bay Area Bobcat	\$ 600.00	
	Booth Design Group	\$ 5,775.00	
	Forsberg Construction	\$ 828,080.55	
	City of Venice	\$ 1,844.10	
		\$ 5.52	
		\$ 14.72	
		\$ 176.46	
		\$ 513.52	
		\$ 162.64	
		\$ 2.88	
			\$837,175.39
114	BKS Partners	\$ 1,521.00	
		\$ 34,212.00	
	City of Venice	\$ 1,676.45	
		\$ 5.64	
		\$ 15.03	
		\$ 180.18	
		\$ 524.35	
		\$ 166.06	
		\$ 2.94	

	Driggers Engineering Services	\$ 5,116.50	
		\$ 261.00	
		\$ 800.00	
		\$ 7,000.00	
		\$ 1,964.00	
		\$ 2,254.50	
			\$55,699.65
115	Stantec Consulting Services	\$ 178,486.75	
			\$178,486.75
		Total	\$1,071,361.79


**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 113

6/9/2023

Item No.	Vendor	Invoice Number	Construction Fund
1	Bay Area Bobcat Vistera Phase 1 Construction Sign Removal	50	\$ 600.00
2	Booth Design Group Laurel Rd and Border Rd Services Through 06/07/2023	3578	\$ 5,775.00
3	Forsberg Construction Phase 1 Pay Application #22 Through 05/31/2023	--	\$ 828,080.55
4	City of Venice Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-76780 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77738 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77740 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77742 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77748 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77750 Vistera Ph 1 Utilities 04/04/23-05/04/23, Acct: 82092-77752	-- -- -- -- -- -- --	\$ 1,844.10 \$ 5.52 \$ 14.72 \$ 176.46 \$ 513.52 \$ 162.64 \$ 2.88
TOTAL			\$ 837,175.39

Venessa Ripoll
Secretary / Assistant Secretary



Board Member

RECEIVED

By Amanda Lane at 3:54 pm, Jun 14, 2023

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 114

6/23/2023

Item No.	Vendor	Invoice Number	Construction Fund
1	BKS Partners		
	Vistera of Venice Phase 1 Bonds Insurance	143022	\$ 1,521.00
	Vistera of Venice Phase 1 Bonds Insurance	145262	\$ 34,212.00
2	City of Venice		
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-76780	--	\$ 1,676.45
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77738	--	\$ 5.64
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77740	--	\$ 15.03
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77742	--	\$ 180.18
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77748	--	\$ 524.35
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77750	--	\$ 166.06
	Vistera Ph 1 Utilities 05/04/23-06/05/23, Acct: 82092-77752	--	\$ 2.94
3	Driggers Engineering Services		
	Vistera Phase 1 Engineering Services Through 05/31/2023	SAL16361	\$ 5,116.50
	Vistera Phase 2 Engineering Services Through 05/31/2023	SAL16382	\$ 261.00
4	LRK		
	Vistera Entry Features Services Through 03/31/2023	04.21020.01-4	\$ 800.00
	Vistera Amenity Services Through 05/31/2023	04.21020.10-10	\$ 7,000.00
5	Stantec		
	Vistera at Venice Phase 1 Construction Engineering Through 02/10/2023	2046676	\$ 1,964.00
	Vistera at Venice Phase 1 Construction Engineering Through 05/05/2023	2082544	\$ 2,254.50

TOTAL \$ 55,699.65

Vivian Carvalho

Secretary / Assistant Secretary



Board Member

RECEIVED

By Amanda Lane at 6:17 pm, Jun 26, 2023

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 115

6/23/2023

Item No.	Vendor	Invoice Number	Construction Fund
1	Stantec Consulting Services Design Ph II - Laurel Rd from Knights Trail Rd to Jacaranda Blvd Services Through 03/31/2023	2066996	\$ 178,486.75
TOTAL			\$ 178,486.75

Vivian Carvalho

Secretary / Assistant Secretary

Board Member

RECEIVED

By Amanda Lane at 6:17 pm, Jun 26, 2023

**Laurel Road
Community Development District**

Payment Authorizations Nos. 006 – 007

LAUREL ROAD COMMUNITY DEVELOPMENT DISTRICT

Payment Authorizations Nos. 006 - 007

PA #	Description	Amount	Total
6	PFM Group Consulting	\$ 500.00	
		\$ 4,000.00	
		\$ 0.60	
		\$ 1.20	
	VGlobalTech	\$ 150.00	
			\$4,651.80
7	CA Florida Holdings	\$ 154.00	
	Supervisor Fees - 06/14/2023 Meeting		
	Dale Weidemiller	\$ 200.00	
	John Blakley	\$ 200.00	
	Pete Williams	\$ 200.00	
	Janice Snow	\$ 200.00	
	John Leinaweaver	\$ 200.00	
			\$1,154.00
		Total	\$5,805.80

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

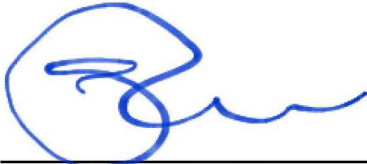
Payment Authorization No. 006

6/9/2023

Item No.	Vendor	Invoice Number	General Fund
1	PFM Group Consulting		
	Series 2021 Quarterly Disclosure 10/01/2022 - 03/31/2023	124668	\$ 500.00
	DM Fee: June 2023	DM-06-2023-26	\$ 4,000.00
	April Reimbursables	OE-EXP-05-2023-26	\$ 0.60
	May Reimbursables	OE-EXP-06-2023-21	\$ 1.20
2	VGlobalTech		
	June Website Maintenance	5095	\$ 150.00

TOTAL \$ 4,651.80

Venessa Ripoll
Secretary / Assistant Secretary


Board Member

**LAUREL ROAD
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization No. 007

6/23/2023

Item No.	Vendor	Invoice Number	General Fund
1	CA Florida Holdings Legal Advertising on 05/03/2023 (Ad: 87429614)	5604782	\$ 154.00
2	Supervisor Fees - 06/14/2023 Meeting		
	Dale Weidemiller	--	\$ 200.00
	John Blakley	--	\$ 200.00
	Pete Williams	--	\$ 200.00
	Janice Snow	--	\$ 200.00
	John Leinaweaver	--	\$ 200.00
TOTAL			\$ 1,154.00

Vivian Carvalho

Secretary / Assistant Secretary



Board Member

**Laurel Road
Community Development District**

District Financial Statements
(provided under separate cover)